

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
November 12, 2022 2:00 PM**

MINUTES

BOARD MEMBERS PRESENT: Myra Collins, Don Crosby, Julie Lochbaum, Dennis Miller, Jeff Silvernail, Tyson Treasure and Debra Wohlers

BOARD MEMBERS ABSENT: John McConnell and Dale Stone

STAFF PRESENT: Crystal Amini-Rad, Julie Atchley, Tiffany Busch, Melissa Cline, Dana Elam, Sean Jacob and Susan Lassabe

GUESTS PRESENT: None

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

MINUTES APPROVED: Dennis moved to approve the minutes of the October board meeting. Myra seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Dennis Miller-aye, Jeff Silvernail-aye, Tyson Treasure-aye and Debra Wohlers-aye.

FINANCIAL REPORTS: Julie Atchley presented the financial statements for October.

FUNDING REQUESTS/MONTHLY FUNDING REPORT: Julie Atchley presented the summary of individual funding requests and Crystal presented the Partnership for Hope funding report for the previous month. Dennis moved to ratify the email vote to approve \$1,690 for Individual Skills Development services for a person. Julie Lochbaum seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Dennis Miller-aye, Jeff Silvernail-aye, Tyson Treasure-aye and Debra Wohlers-aye.

EMPLOYEE RELATIONS REPORT: Tiffany presented the employee relations report for the previous month

TCM UPDATE: Sean presented the TCM report for the previous month.

COMMUNITY LEARNING CENTER REPORT: Melissa presented her report for the previous month.

EXECUTIVE DIRECTOR'S REPORT: Crystal presented her reports for the previous month.

OTHER BUSINESS/ANNOUNCEMENTS: Debra moved to approve the Strategic Plan as presented in the board retreat. Dennis seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Dennis Miller-aye, Jeff Silvernail-aye, Tyson Treasure-aye and Debra Wohlers-aye.

The board discussed their expectations for the use of the funds which had previously been earmarked for Autism related services provided through the TSU Greenwood Center. There was a consensus among the board members to expand the intended use of the funds to be available to fund direct services to Adair County citizens with Autism and Neurodiverse unmet needs, as approved through the agency's individual grant or agency grant application process. The Executive Director was encouraged

to assess unmet needs related to Autism services in Adair County and prepare a Request for Proposal ('RFP') to solicit such services through the Agency Grant process

NEXT MEETING: The next regular board meeting will be held Tuesday, December 13, 2022 at 6 p.m. Meeting adjourned at 3:15 p.m.

Respectfully submitted by:

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on DATE.

Don Crosby, Board Chairman