

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
Tuesday, May 12, 2020**

MINUTES

BOARD MEMBERS PRESENT: Don Crosby, Beverly Grubrich, Jo Hall, Susie Keim, Julie Lochbaum, John McConnell, Jeff Silvernail, Dale Stone and Tyson Treasure

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Julie Atchley, Tiffany Busch, Melissa Cline, Jessica Guyton, Laura Morrow and Nancy Pennington

GUESTS PRESENT: Lisa Archer, Serenity Bohon, Brady Gunn, Amreeta Jammu, Rebecca Nieters and Andrew Torres, ATSU; Aaron Defenbaugh, Susan Dublin, Royce Kallerud and Dan Martin, FLATS

CALL TO ORDER: The Board convened virtually via online Zoom meeting. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

FUNDING REQUESTS: Amreeta Jammu from ATSU presented a request for \$24,349 for the Community Mentors program which will include activities for medical students all 4 years of education/training, further research on health professional student attitudes/perceptions of persons with developmental disabilities, and research around the interventions that can improve these. It will also allow inclusion of people with developmental disabilities as standardized patients and on an advisory council. Dale made a motion to approve the funding request as presented. Tyson seconded the motion, which passed with the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

Aaron Defenbaugh, Susan Dublin, Royce Kallerud and Dan Martin from FLATS presented a request for \$144,222 to fund approximately 26% of the current project (Phase 3.1 and development of trailhead facilities), with FLATS allocating \$60,000 of the requested funds in 2020 for the construction of the paved ADA-compliant Phase 3.1 trail and \$84,222 in 2021 for a CXT Cortez accessible pre-cast concrete restroom with signs that have raised pictograms, letters, and braille to meet ADA standards, and lavatories with ADA trap covers. Discussion was held on how much the additional cost is to make these options accessible including paved trails rather than gravel. The FLATS group will ask their planner to calculate this figure. Tyson made a motion to approve \$30,000 of the funding request to support general accessibility and revisit the remaining amount requested at a later date. John seconded the motion, which passed with the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

MINUTES APPROVED: A motion was made by John to approve the minutes of the February board meeting. (No meetings in March and April.) Dale seconded the motion, which was approved by the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

TREASURER'S REPORT APPROVED: Julie Atchley presented the financial statements for February, March and April. Dale made a motion to approve the financial statements as presented. Jeff seconded the motion, which passed with the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

FUNDING REQUESTS: Nancy presented the summary of individual funding requests for the previous three months. They consisted primarily of transportation and dental treatment. She noted that the funds that had been approved previously for Wonderland Camp were no longer necessary as the camp would not be open this summer due to the pandemic. Total funds approved were \$11,569.38 for February, 13,666.33 for March and \$1,841.84 for April.

John made a motion to ratify the board email votes to approve \$291.75 for wheelchair tires, \$2,138.77 for medical testing, \$5,083.65 for Temporary Residential Supports and \$2,342.33 for a communication device for individuals. Julie seconded the motion, which was approved by the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

PERSONNEL COMMITTEE REPORT: Jeff presented the Personnel Committee report for the Executive Director's annual review. He says it is an above average report and the committee is recommending the appropriate merit increase.

EXECUTIVE DIRECTOR'S REPORT: Nancy presented her reports for the previous months. Logging is much lower than usual. April has been a challenging month with Service Coordinators unable to visit people face to face or bill for travel time. High Hope thanks us for the check so they could close on their new building. Their staff will be returning to work in the next couple of weeks with safety precautions in place.

OTHER BUSINESS/ANNOUNCEMENTS: Tiffany has received a quote from Federal Protection Agency and requested approval to purchase a key card entry system for the McPherson building at a cost not to exceed \$3,000. Jeff made a motion to approve this request. John seconded the motion, which was approved by the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

Tiffany has received a quote from Plumbing Supply Company and requested approval to purchase 3 water bottle filling stations to replace the old water fountains at both buildings at a cost not to exceed \$5,000. John made a motion to approve this request, Jeff seconded the motion, which was approved by the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

Tiffany has received a quote from D&J's Screen Printing and requested approval to purchase signs with the new logo for both buildings at a cost not to exceed \$3,000. Dale made a motion to approve this request, John seconded the motion, which was approved by the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

NEXT MEETING: The next regular board meeting will be held Tuesday, June 23, at 6 p.m. Meeting adjourned at 7:15 pm.

Respectfully submitted by:

Tiffany Busch, Administrative/HR Manage

The foregoing minutes were approved by the SB40 Board on June 23, 2020.

Don Crosby, Board Chairman