

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
September 17, 2024**

MINUTES

BOARD MEMBERS PRESENT: Myra Collins, Don Crosby, Julie Lochbaum, John McConnell, Dennis Miller, Becky Pike and Jeff Silvernail

BOARD MEMBERS ABSENT: Carla Mayer

STAFF PRESENT: Julie Atchley, Tiffany Busch and Sean Jacob

GUESTS PRESENT: Melissa Hocker

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Dr, Kirksville, Missouri. Chairman Don Crosby called the meeting to order at 6:00 p.m. after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

PRESENTATION: The planned presentation was postponed due to a conflict with the presenter.

MINUTES: Don requested an addition to the minutes. Dennis moved to approve the minutes of the August board meeting, with the suggested changes. Becky seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, John McConnell-aye, Dennis Miller-aye, Becky Pike-aye and Jeff Silvernail-aye.

FINANCIAL REPORTS FOR APPROVAL: Julie Atchley presented the financial statements for the previous month. John moved to approve the statements as presented. Becky seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, John McConnell-aye, Dennis Miller-aye, Becky Pike-aye and Jeff Silvernail-aye.

FINANCIAL REPORTS INFORMATION ONLY: Julie Atchley presented the monthly funding report, a summary of individual funding requests and the Partnership for Hope funding report for the previous month.

FUNDING REQUESTS: There are none at this time.

STAFF REPORTS:

- **EMPLOYEE RELATIONS REPORT:** Tiffany presented the employee relations report for the previous month.
- **TCM UPDATE:** Sean presented the TCM report for the previous month.
- **COMMUNITY LEARNING CENTER REPORT:** Melissa was absent from the meeting but her report is available on the website.
- **EXECUTIVE DIRECTOR'S REPORT:** Crystal was absent from the meeting, Sean, Tiffany and Julie presented her report for the previous month.

OLD BUSINESS:

- **CHOICE OF BANKING SERVICES:** Don announced a conflict of interest with Alliant Bank, excused himself from the discussion and turned the chair over to Jeff. After comparing several local options, Julie Atchley presented the recommendation of the Management Team to move forward with switching all banking services to MA Bank. Dennis moved to approve moving banking services to MA Bank based on

the Management Team's recommendation. Jeff seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-abstained, Julie Lochbaum-aye, John McConnell-aye, Dennis Miller-aye, Becky Pike-aye and Jeff Silvernail-aye.

- **UPDATE FROM EXECUTIVE DIRECTOR RECRUITMENT-** Don resumed the chair. Jeff gave a Talent Committee update for the Executive Director recruitment. The committee has scheduled four candidates to interview over the next week and will be making a hiring decision after the interviews have concluded.
- **EXECUTIVE COMMITTEE AND COMMITTEE ASSIGNMENTS:** The committee assignments were delayed due to the absence of a board member.

NEW BUSINESS:

- **DISCUSSION: TRANSPORTATION SERVICES FOR KHS WORK EXPERIENCE PROGRAM-** There was a consensus among the board that transportation is an ongoing issue and are interested in pursuing solutions. The board would like more information on how we can balance continuing operations and affordability, and asked that we consider what other uses we have for an accessible van if we are to pursue purchasing one.

ANNOUNCEMENTS: The next board meeting Tuesday, October 15th at 6 p.m. Meeting adjourned at 6:38 p.m.

Respectfully submitted by:

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on October 15th, 2024.

Don Crosby, Board Chairman