

Adair County SB40 Developmental Disability Board

Executive Director's Report – September, 2020

Service Coordination – Current caseload = 417. Logging for July was 1,165 hours, which is an average of 106 hours per 11 service coordinators and right where we should be. Several SCs continue to work remotely to limit the amount of people in the office each day. SCs had resumed face-to-face outdoor open-air visits as of 8/1, which helped increase logging with travel time. However, the Dept. of Mental Health put both Adair and Sullivan counties back on Remote Only status on 9/2 due to the increase in COVID numbers in these counties. All DMH providers are now required to have virtual capabilities, which will help with our monitoring requirements. We are working on the project with FileBound to automate some more of our processes beginning with the annual plan process. We will also have a demo of the new DMH case management system CARITY on September 23rd.

Infrastructure – Our facilities remain closed to the public. We are working with providers to ensure that staff are receiving Mandt-certification as needed. Our new outdoor cameras should be installed in the next couple of weeks.

Outreach – Planning continues for the local Community Engagement Conference and Art Festival to be held on October 19th-21st. If you know someone who would be a great presenter, sponsor or virtual exhibitor, please let us know. September 13th-19th is Direct Support Professional (DSP) week. We will be providing all DSPs in our area with a thank you gift in lieu of the annual recognition banquet. We continue working with ATSU to get their Community Mentors program established. Four of our individuals have also been appointed to their advisory boards.

MACDDS – At the last MACDDS virtual meeting, we worked on our strategic plan and legislative priorities and received an update from Val Huhn, Division Director. Individuals in crisis continue to be put onto the waitlist for services due to the lack of funding. As treasurer, I have been working on our 2018-2019 audit.

Community Learning Center – Kim and Melissa continue to host Facebook Live events twice daily to share programming on our SB40 Facebook page. They have resumed Mandt trainings as they are needed. They had also scheduled an open-air BINGO game, which unfortunately had to be returned to virtual due to our Remote Only guidelines from DMH. More information about CLC outreach can be found in their monthly report.

Meetings/Events attended:

- 8/19/20 All-Staff Meeting
- 8/19/20 Area Scene
- 8/19/20 Tiffany-Kirksville Leadership Institute
- 8/20/20 CASSP
- 8/20/20 MACDDS Board Meeting
- 8/20/20 Supported Decision Making Small Group
- 8/20/20 System of Care
- 8/20/20 MACDDS Legislative Committee Mtg
- 8/21/20 MACDDS Strategic Plan Comm Mtg
- 8/21/20 Friday Happy Half Hour
- 8/25/20 ATSU Meeting
- 8/26/20 MACDDS TCM Meeting
- 8/26/20 MACDDS Conference Committee Mtg
- 8/27/20 MACDDS Meeting
- 8/28/20 UR Meeting
- 8/28/20 DMH Conference Call
- 8/28/20 Friday Happy Half Hour
- 8/31/20 Reverse Job Fair Mtg
- 8/31/20 ATSU Meeting
- 9/1/20 Employee Relations Meeting
- 9/1/20 Chamber Governmental Affairs Mtg
- 9/1/20 Management Team Meeting
- 9/2/20 TCM Team Meeting
- 9/2/20 Meeting w/IMS re Workflow Project
- 9/3/20 MACDDS Board Meeting
- 9/4/20 UR Meeting
- 9/7/20 HOLIDAY – Office Closed
- 9/8/20 Social Committee Meeting
- 9/8/20 Board Meeting

Upcoming Meetings/Events:

- 9/9/20 All-Staff Meeting
- 9/13-19/20 DSP Recognition Week
- 9/14/20 Monthly TCM Conference Call
- 9/15/20 CLC Team Meeting
- 9/16/20 Area Scene
- 9/16/20 HIPAA Huddle
- 9/17/20 CASSP
- 9/17/20 MACDDS Board Meeting
- 9/17/20 System of Care Meeting
- 9/17/20 Supported Decision Making Small Group
- 9/18/20 Community Opportunities Bd Mtg
- 9/18/20 Heartland Task Force
- 9/21/20 Mandt Training
- 9/21/20 Due Process Meeting
- 9/22/20 Mandt Training
- 9/22/20 Tiffany – Kirksville Leadership Institute
- 9/23/20 Demo – CARITY Software
- 9/28/20 Reverse Job Fair Meeting
- 9/29/20 Management Team Meeting
- 9/29/20 Chamber of Commerce Town Hall
- 10/5/20 Monthly TCM Conference Call
- 10/6/20 Employee Relations Mtg
- 10/6/20 Chamber Governmental Affairs Mtg
- 10/12/20 HOLIDAY – Office Closed
- 10/13/20 Board Meeting
- 10/14/20 All-Staff Meeting
- 10/19-21/20 Community Engagement Conference