

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
June 23, 2020**

MINUTES

BOARD MEMBERS PRESENT: Don Crosby, Jo Hall, Susie Keim, Julie Lochbaum, Jeff Silvernail, Dale Stone and Tyson Treasure

BOARD MEMBERS ABSENT: Beverly Grubrich, John McConnell

STAFF PRESENT: Julie Atchley, Melissa Behrens, Tiffany Busch, Connie Johnson, Krista Magers, and Nancy Pennington

GUESTS PRESENT: Tom Ireland, Community Opportunities

CALL TO ORDER: The Board convened via Zoom. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

MINUTES APPROVED: A motion was made by Jo to approve the minutes of the May board meeting. Julie seconded the motion, which was approved by the following vote: Don Crosby-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

TREASURER'S REPORT APPROVED: Julie Atchley presented the financial statements for May. Jo made a motion to approve the financial statements pending audit. Dale seconded the motion, which passed with the following vote: Don Crosby-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

FUNDING REQUESTS: Nancy presented the summary of individual funding requests for the previous month. They consisted primarily of dental copays as well as some medical expenses. There were three individual funding requests presented. The first request was for work transportation expenses for an individual for \$3,640. The second request was for Personal Assistant Services and transportation for an individual for \$2,473.20. The third request was for Personal Assistant Services for an individual for \$2,820.48. Julie made a motion to approve all three requests. Jeff seconded the motion, which passed with the following vote: Don Crosby-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

Tom Ireland from Community Opportunities presented a funding request for \$70,000. They are asking for support again to compensate for a projected shortfall in their budget for the remainder of the year due to the rise in utility and fuel expenses as well as increases to prevailing wage. They also need repairs made to one of their box trucks or to purchase a different truck. Jeff made a motion to approve the funding request as presented, Jo seconded the motion, which was approved by the following vote: Don Crosby-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

EMPLOYEE RELATIONS REPORT: There is nothing to report at this time.

FINANCE COMMITTEE REPORT: The finance committee met to discuss the budget on June 8th. The draft of the final revised budget for FYE6/30/2020 was reviewed. Jeff made a motion to approve the final revised budget as presented. Julie seconded the motion, which was approved by the following vote: Don Crosby-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

The proposed budget for FYE6/30/2021 was reviewed and includes the full tax levy. Don noted that the budget is a reflection of our philosophy and shows that our individuals are important, employees are important, and it leverages funding. Jeff made a motion to approve the budget as presented and appropriate the funding. Julie seconded the motion, which was approved by the following vote: Don Crosby-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

NOMINATING COMMITTEE REPORT: Jo presented the slate of officers for approval for the coming year with Don Crosby – Chair, Jeff Silvernail – Vice-Chair, Beverly Grubrich – Secretary, and Tyson Treasure – Treasurer. Jo made a motion to approve the slate of officers as presented. Dale seconded the recommendation, which was approved by the following vote: Don Crosby-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

EXECUTIVE DIRECTOR’S REPORT: Nancy presented her reports for the previous months. Our current caseload is 426. Logging for May was up slightly from April but is still down from normal with Service Coordinators unable to visit people face to face or bill for travel time. Our facilities remain closed through July. We hope that we’ll begin returning to the office on August 1st.

OTHER BUSINESS/ANNOUNCEMENTS: Susie Keim is retiring from her position on the board and we thank her for her time serving. Myra Collins has been recommended to fill her vacancy. Jo’s and John’s board terms also expire on June 30th. They are both willing to stay on for another term. The County Commissioners are scheduled to approve all three appointments in their session tomorrow.

NEXT MEETING: There will be no board meeting in July. The next regular board meeting and public hearing will be held Tuesday, August 18, at 6 p.m. Meeting adjourned at 6:53 pm.

Respectfully submitted by:

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the Adair County SB40 Board on August 18th, 2020.

Don Crosby, Board Chairman