

**NOTICE OF OPEN MEETING**  
**ADAIR COUNTY SB40 DEVELOPMENTAL DISABILITY BOARD**  
**1107 Country Club Drive, Kirksville, MO 63501**  
**April 11th, 2023 – 6:00 p.m.**

Notice is hereby given that the Adair County SB40 Developmental Disability Board will conduct its regular monthly meeting at 6:00 p.m. on Tuesday, April 11th, 2023, at the Adair County SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Mo. The meeting will also be held via Zoom. Please email [sb40@sb40life.org](mailto:sb40@sb40life.org) to obtain the Zoom link.

AGENDA

- CALL TO ORDER, Chairman, Don Crosby
- Emergency Grant Request : COI
- Approval of March 14th, 2023 meeting minutes
- Financial Reports – Julie Atchley
  - Financial Statements – March
  - Forecast for FY23 Year End Financial Statement
- Funding Requests/Monthly Funding Report
  - Individual funding requests – Julie Atchley
  - Partnership for Hope Funding report – Crystal Aminirad
- Employee Relations Report – Tiffany Busch
- TCM Update – Sean Jacob
- Community Learning Center Report – Melissa Cline
- Executive Director’s Report – Crystal Aminirad
- Other Business/Announcements
  - Discussion: Organizational Planning Year
  - Discussion: Drafts of Employee Handbook, Operations Policies & Procedures
  - Next Board Meeting – Tuesday, May 9th, 2023
- Adjourn

Representatives of the news media may obtain copies of this notice by contacting:  
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(660)665-9400 sb40@sb40life.org  
Posted April 7th, 2023