

## **Adair County SB40 Developmental Disability Board Executive Director's Report – November 14th, 2023**

### **Accountability:**

October revenues are on target with budget, while property tax revenue continues to be conservatively accrued. Personnel expenses are also slightly below budget YTD. We will have some vacancy savings in both November and December due to loss of one Service Coordinator. Also, benefit insurance expense appears to be below what was budgeted effective January 1<sup>st</sup>, so there will be some savings Jan-Jun. The cost of travel is pacing ahead of budgeted expense, mostly due to outer county travel. Otherwise, most other expenses are on track to budget.

Many of the individuals who were on the non-Medicaid report last month are now listed as having Medicaid. Julie has resubmitted billing on all of those who have not been paid YTD. However, there were several new additions to this month's non-Medicaid report. Based upon feedback from TCMs/SB40s throughout MACDDS, we can expect this cycle to continue until Medicaid 'gets caught up'. We need to be diligent in back-billing once SCs have successfully worked to reinstate Medicaid coverage. All that said, there should not be any actual revenue loss as a result of these delays (as long as we stay on top of the renewals).

### **Infrastructure:**

Dave with Just Dave's did some minor repairs to the bathroom upstairs at the DDRRC. His work is excellent and affordable. No other major infrastructure concerns. However, Crystal continues to be focused on looking for opportunities for relocation combining DDRRC and CLC programs.

### **Community Engagement:**

Katy and Melissa are working together to get communication out the community for sponsors, exhibitors and prizes for the Community Engagement Conference. Cody Clark, the magician, is confirmed as keynote speaker and for a magic show. The Conference theme has been selected and pre-promotion of the theme has been started. KTVO has agreed to the trade again this year. We are now researching and soliciting for breakout session presentations. Reminder, the Conference will be Saturday, March 2<sup>nd</sup>, 2024 at WMMS.

The Annual Spotlight Awards banquet will be Friday, March 8<sup>th</sup>, 2024 at Cornerstone Church. Julie and Tiffany have volunteered to prepare a pasta dinner. All monthly winners will receive recognition and a trophy. We are currently calling for nominations for the 2<sup>nd</sup> Annual Ramon Pollard Lifetime Achievement Award.

Crystal is working with Dr. Brenda Higgins at ATSU and Carrie Elsen, MU Extension Health & Human Services to facilitate a panel discussion by parents and self-advocates on Friday, Dec 1<sup>st</sup>. The audience is health care educators and their students. This will be at TSU Georgian Room and the title of the presentation is "Preventing Trauma while Providing Healthcare to People with Disabilities."

Senator O'Laughlin will be recording a one-minute introductory video for NEMO Resources web page, the online directory managed by SB40 for our Service Coordinators (but open to the entire region). Our hopes are that her involvement will increase traffic to the site.

Lots of meetings on the calendar in November. Crystal, Sean and Susan will be meeting with Greenwood Center staff in Mid-November to discuss what the Center can offer in the form of services and identify what individual needs may call for SB40 funding. On a different issue, we are also meeting with DMH Tier 3 Committee members, Preferred Family Healthcare and CVA/CHS to discuss future needs in NE Missouri for intensive behavioral health residential services.

Crystal has been engaged with several meetings regarding COI, Inc. and their operational planning as Arthythe leaves effective Dec. 31<sup>st</sup>. COI Board members have requested consultation and recommendations from Crystal in several meetings in the last few weeks. *They are requesting that the SB40 Board vote on their pending grant request, however, they do not want any grant awarded to be distributed in one lump sum.* At the most, they would ask for a monthly stipend based upon the annual amount rewarded, at least until after the new Director is hired. Meanwhile, the ongoing employment tracker has been updated and there are currently just 13 Adair County Citizens in SB40 services working at COI, albeit very few hours. There are another 3 individuals from our caseloads, but they are from outer counties. Service Coordinators are working to link those 16 individuals to benefits counseling and to consider alternative employment options.

**Talent & Leadership:**

Sean has been working with his TCM team to identify ways to get all of the necessary work completed and to providers/DMH on a timely basis. The increase in workload has been a struggle for the supervisory staff to absorb. Sean has been working with Crystal on restructuring the TCM organizational chart which will lead to changes in the organizational chart, job descriptions and perhaps benchmarks. Meanwhile, seasoned staff are generally doing well achieving benchmarks and newer staff are continuously improving as they move through orientation and training.

Several staff attended a Mental Health First Aide training opportunity recently. This was a shared training offered by Preferred Family Healthcare. This will be a great asset to those individuals who are typically on our weekly spotlight report due primarily to mental health issues (either theirs or caregiver). This valuable training needs to be completed by all staff, including support staff.

**State of Disability Issues:**

MACDDS is working to set up a meeting between the Governor and the MACDDS Government Affairs Committee sometime in December. The House Budget Committee is planning to begin meeting earlier this year, starting in December. We know that DMH was not allowed to submit for any budget increases and they plan to meet with the Governor to ask for full funding for IDD services, including TCM rate increase, based upon the Mercer Study completed last fall. MACDDS hopes to be a second act to that effort and persuade the governor to include it in his Budget request. All said, everyone involved is pretty pessimistic about this making it to the Governor's recommended budget.

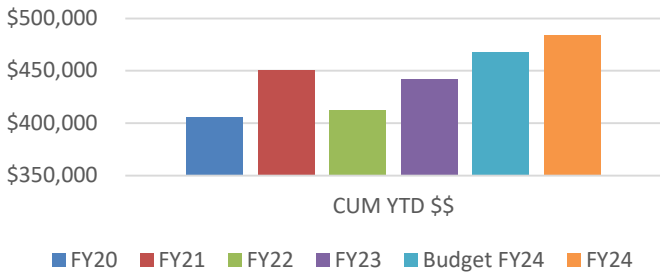
There are now six counties/Charter cities in the State that have now implemented property tax freezes for seniors due to SB190 which passed last session. There are many administrative snags with SB190 and Sen. O'Laughlin has committed to making sure that the Senate introduces and passes corrections to the bill.

There are also ongoing discussions with DMH regarding the TCM Contract which will expire June 30, 2025. Given the funding issues, there are several contractual issues that the MACDDS workgroup is trying to open for renegotiations.

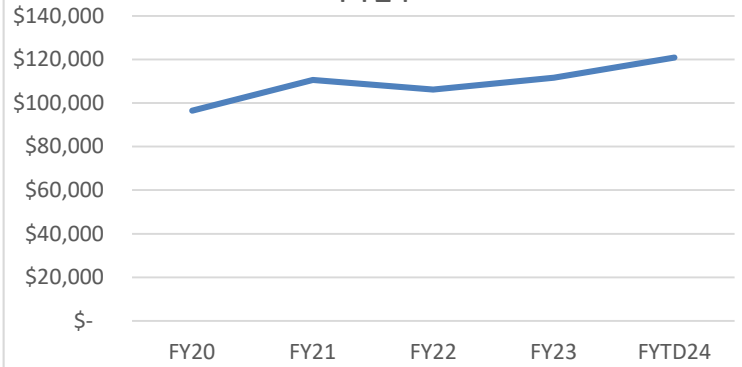
Susan has been formally appointed by Jess Bax, DD Division Director, as one of two MACDDS representatives to participate in a workgroup to finalize the long-awaited MOU between DMH-DDD and Children's Division. Those meetings have already started.

Adair County SB40 Dashboard				Oct-23
<b>Variance to Budget</b>		<b>Actual FY22</b>	<b>Actual FY23</b>	<b>Oct-23</b>
Property Tax Revenue vs Budget	\$ 68,209	\$ (8,213)	\$ (32,850)	
TCM Revenue vs Budget	\$ (89,158)	\$ (3,597)	\$ (7,167)	
Personnel Expense vs Budget	\$ (90,078)	\$ (11,761)	\$ (10,881)	
Program Direct Expense vs Budget	\$ 7,952	\$ (12,150)	\$ (52,437)	
In-Direct Expense vs Budget	\$ 48,234	\$ (8,533)	\$ 26	
Surplus/Deficit YTD	\$ 59,396	\$ (56,518)	\$ 21,866	
<b>Targeted Case Management</b>		<b>Actual FY22</b>	<b>Actual FY23</b>	<b>Oct-23</b>
Current Caseload	420	449	444	
Number of Service Coordinators <i>working</i>	10.5	11	13	2 SCs in Orientation
Avg TCM Logged Billable Hours/ Mo	1,070	1164	1266	
Avg TCM PAID Billable Hours/ Mo	1,024	1082	1176	
Avg Non-Medicaid (Unpaid 'Billable' Hours)/Mo	46	61	93	
Budgeted Billable Hours/Mo	1,096	1,097	1,184	
Average Billable Hours per SC	102	98	97	
Budgeted Log Hours per SC	104	91	92	
Actual Caseload Per SC	40	41	34	
Goal Caseload Per SC	35	35	35	
Actual Hours per Person Served	2.55	2.59	2.85	
Goal Hours per Person Served	3.00	3.00	3.00	
Actual Average Billable Hours Per Day Per SC	n/a	4.9	4.6	2 SCs in Orientation
Goal Average Billable Hours Per Day Per SC	n/a	5.6	5.6	
<b>Partnership for Hope Grants</b>		<b>Actual FY22</b>	<b>Actual FY23</b>	<b>YTD</b>
Total Annualized PfH Approved	76,727	56,604	55,631	
Total Actual YTD PfH Expense	29,386	33264	11758	
Total Actual PfH Expense Last Year	36,702	29386	29386	
# of Participants	51	38	35	
Cash Reserves	520,342	599,662	465,788	
<b>Personnel</b>		<b>Actual FY22</b>	<b>Actual FY23</b>	<b>YTD</b>
Total Budgeted Personnel (FT)	20	20	21	
Total Budgeted Personnel (PT)	1	4	3	
Total Actual Personnel (FT)	19.0	21	21	
Total Actual Personnel (PT)	3.0	3	3	
Total Budgetted SCs	12	12	13	
Total Actual SCs	11	13	13	2 SCs in Orientation
<b>Community Learning Center</b>		<b>Actual FY22</b>	<b>Actual FY23</b>	<b>YTD</b>
CLC Direct Program Expense	6,802	12217	5926	*Includes Summer Youth Program Expense
CLC Staff Actual	1.5	1.5	1.5	
CLC Staff Budgeted	1.0	1.5	1.5	

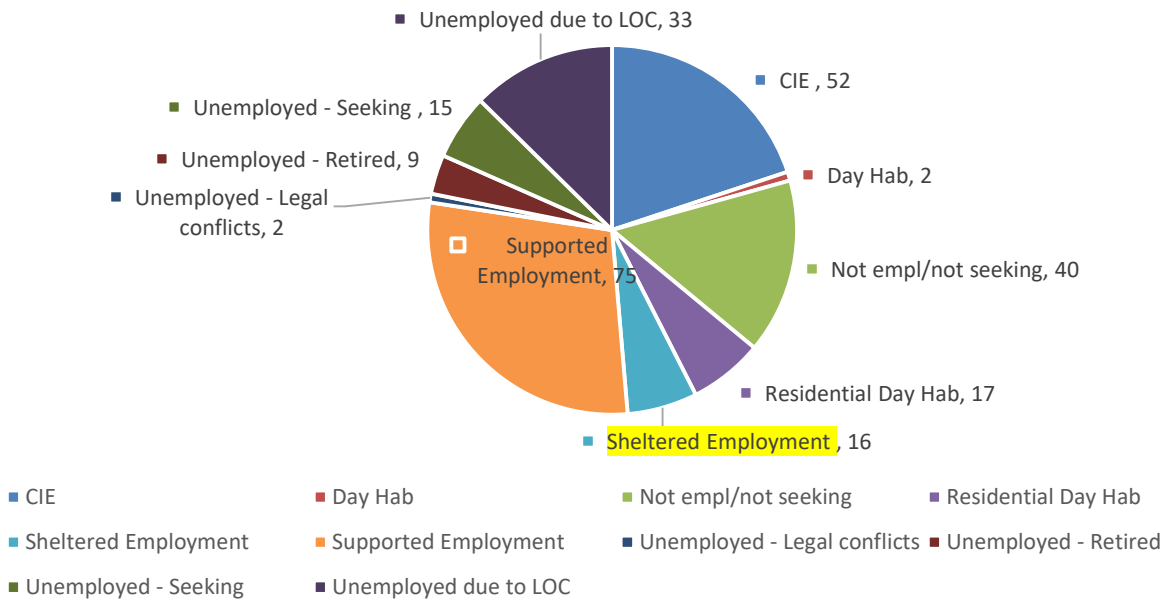
### Adair County SB40 CUM YTD Revenue Jul - Oct



### Average Monthly TCM Revenue FY24



### Adair County SB40 TCM Caseloads Employment Status Ages 19-64



### Adair County SB40 TCM Services Type of Employment Ages 19-64

