

**Adair County SB40 Developmental Disability Board  
Board of Directors Meeting  
October 8, 2019**

**MINUTES**

**BOARD MEMBERS PRESENT:** Don Crosby, Beverly Grubrich, Jo Hall, Susie Keim, Julie Lochbaum, John McConnell, Jeff Silvernail, and Dale Stone

**BOARD MEMBERS ABSENT:** Tyson Treasure

**STAFF PRESENT:** Tiffany Busch, Melissa Cline, Jessica Guyton, Connie Johnson, Susan Lassabe, Nancy Pennington and Virgie Scharn

**GUESTS PRESENT:** Jamie Edmondson, Tabitha Mills and Destiny Lynch, Chariton Valley Association

**CALL TO ORDER:** The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

**CLIENT PROFILE:** Jamie Edmondson showed an award that she earned from Camp Wonderland for being a “rock star”. She said that she enjoyed camp and especially liked climbing the rock wall. This was her third year going and she looks forward to it every year. Jamie also enjoys writing in her journal about the things that she’s grateful for such as her family and friends. She has worked at Sodexo for 4 years and is currently working in the dish room but helps out wherever she’s needed. She says that she likes her Service Coordinator, Susan Lassabe, a lot and thinks that she does a great job. Jamie says she likes being more independent and has been using Night Owl which monitors her home for safety. She spoke at the Real Voices Real Choices conference and said that she was nervous to speak in front of everyone but that she enjoyed it.

**BOARD EDUCATION:** Nancy asked board members to share about the Community Engagement Conference. Julie said that she enjoyed interacting with her students while they went through the sessions. Don loved the theme of inclusion. Dale said that he liked the Treasurer’s session and liked that there was a nice mix of community members at the conference. Nancy said that over 180 people attended along with 27 exhibitors. Nancy showed three short videos the keynote speaker had shared about not making excuses, paying attention to your surroundings and taking action to solve problems.

**MINUTES APPROVED:** A motion was made by John to approve the minutes of the September board meeting. Jo seconded the motion, which was approved by the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, and Dale Stone-aye.

**TREASURER’S REPORT APPROVED:** Nancy presented the financial statements for September. Jeff made a motion to approve the Treasurer’s Report as presented. Dale seconded the motion, which was approved by the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, and Dale Stone-aye.

**FUNDING REQUESTS:** Nancy presented the summary of individual funding requests for the previous month. They consisted primarily of transportation, some renewals of services and dental treatment. Total funds approved were \$9,991.69 for the month. Dale made a motion to ratify the board email vote to approve \$2,235.12 for continued Personal Assistance Services, Mileage and Medication assistance for a person in Sullivan County. Jeff seconded the motion, which was approved by the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye and Dale Stone-aye.

**EMPLOYEE RELATIONS REPORT:** There is nothing to report at this time.

**EXECUTIVE DIRECTOR'S REPORT:** Nancy presented her report for the previous month. She gave an update on Service Coordination. Logging is back up and the Service Coordination Annual Review by the Department of Mental Health went extremely well. We will be celebrating National Case Management week next week and updating our information in CIMOR as well as working on succession plans. The concrete work at the McPherson office has been completed. Nancy and Tiffany attended the annual MOPELRA conference last week.

**OTHER BUSINESS/ANNOUNCEMENTS:** Nancy asked the board about the annual audit and whether they would like to solicit bids or stay with John Gillum this year. John McConnell made a motion to engage John Gillum again for this year's audit. Julie seconded the motion, which was approved by the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye and Dale Stone-aye.

**NEXT MEETING:** The next regular board meeting will be held Tuesday, November 12, at 6 p.m. Meeting adjourned at 6:40 p.m.

Respectfully submitted by:

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Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on November 12, 2019.

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Don Crosby, Board Chairman