

**Adair County SB40 Developmental Disability Board  
Board of Directors Meeting  
September 12, 2023**

**MINUTES**

**BOARD MEMBERS PRESENT:** Myra Collins, Don Crosby, Julie Lochbaum, Carla Mayer, John McConnell, Dennis Miller, Jeff Silvernail and Tyson Treasure

**BOARD MEMBERS ABSENT:** Debra Wohlers

**STAFF PRESENT:** Crystal Amini-Rad, Julie Atchley, Tiffany Busch, Melissa Cline and Andy Magruder

**GUESTS PRESENT:** Nate Fajkus and Melissa Hocker; Kirksville Leadership Institute

**CALL TO ORDER:** The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Vice-Chairman Jeff Silvernail called the meeting to order at 6:00 p.m. after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

Don Crosby and Julie Lochbaum entered the meeting.

**PRESENTATIONS (NON-VOTING):** Nate Fajkus and Melissa Hocker from the 2023 Kirksville Leadership Institute presented a grant request to help fund their community project of installing Expression Swings in local parks. Julie Lochbaum moved to approve up to \$2,500 towards purchase of the Expression Swings with the SB40 funds being used first to ensure all funds from SB40 are used for the express purpose of purchasing the swings. Tyson seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Carla Mayer-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Tyson Treasure-aye.

**MINUTES:** Don moved to approve the minutes of the August board meeting. Dennis seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Carla Mayer-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Tyson Treasure-aye.

**FINANCIAL REPORTS FOR APPROVAL:** Julie Atchley presented the financial statements for the previous month. Don moved to approve the statements as presented. Tyson seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Carla Mayer-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Tyson Treasure-aye.

**FINANCIAL REPORTS INFORMATION ONLY:** Julie Atchley presented the monthly funding report and a summary of individual funding requests and Crystal presented the Partnership for Hope funding report for the previous month.

**FUNDING REQUESTS:** There are none at this time.

**STAFF REPORTS:**

- **EMPLOYEE RELATIONS REPORT:** Tiffany presented the employee relations report for the previous month.
- **TCM UPDATE:** Sean presented the TCM report for the previous month.
- **COMMUNITY LEARNING CENTER REPORT:** Melissa presented the Learning Center report for the previous month.
- **EXECUTIVE DIRECTOR'S REPORT:** Crystal presented her report for the previous month.

**OLD BUSINESS:**

- There is none at this time.

**NEW BUSINESS:**

- There is none at this time.

**ANNOUNCEMENTS:** The next board meeting will be the annual board meeting, held Tuesday, September 12<sup>th</sup> at 6 p.m. Meeting adjourned at 7:02 p.m.

Respectfully submitted by:

---

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on October 10, 2023.

---

Don Crosby, Board Chairman