

Adair County SB40 Developmental Disability Board

Executive Director's Report – June, 2018

Service Coordination – Current caseload = 384. Service coordinators have logged a total of 1,031.57 hours for the month of May, which is an average of 103 hours each. The new service coordination structure went into effect on 6/1/18. Toni Butler and Sean Jacob are learning their roles as team leads while currently still carrying full caseloads. Tonya has been training the three new service coordinators and carrying a half-caseload while Dana Elam is out now on maternity leave. The remaining service coordinators are doing a fantastic job covering cases while Dana is out and while the new ones are training. They have also been willing trainers, taking the new folks along on visits to help teach them various duties and introducing them to folks that they will be covering in the future. We have also begun transitioning individuals without Medicaid to the new resource coordination program, which officially goes into effect on 7/1/18.

Equipment/Property – Tiffany has bids for a new refrigerator and for an additional air conditioning unit for the Community Learning Center. The old refrigerator will be brought to the McPherson building to be used on the lower level. The air conditioning unit will be used in the lounge area (old garage), which stays uncomfortably warm during the summer months. This was discussed as a possible necessity when the garage was closed in, but it has become imperative with the youth using the Center this summer. The notice to bidders for the interior remodel of the McPherson office has been published in the newspaper. This remodel would create a larger conference room and divide existing offices to ensure we have enough office space for our staff. Bids are due by July 6th. We have two contractors interested in bidding on the project; however, both are unsure how quickly they would be able to do the project due to the volume of jobs in the area.

Marketing Update – Emily LaMarche provided us with her final version of the requested marketing materials. However, it is not quite what we had hoped and does not include the comprehensive marketing plan for our organization including messaging, color palette and a brand book that we had requested. We have contacted Jordan Worcester (Tawnya's daughter), a successful graphic designer in Chicago, who is very excited to help us with this project. She will help us take our materials to the next level where we can begin full implementation.

All-Staff Retreat – We held our all-staff retreat on June 19th at Lost Branch Lodge in Brashear. The morning was filled with activities focused on team-building, communication and wellness along with brainstorming on the areas of Operations, Outreach and Events. Staff also spent time discussing the proposed medical leave bank and insurance coverage to help develop the proposals for the board meeting. Lunch was followed by time for games, relaxation and bonding, which was wonderful to help the three new staff feel welcome and a part of the SB40 team.

MACDDS – Managed care was a common topic at both the May and June MACDDS meetings. Don and Julie each attended a day of the May meeting with me. In summary, Managed Care contracts are negotiated based on outcomes. The Missouri Business Acumen group is working to define statewide outcomes with the goal of maintaining targeted case management at a local level with no waitlists. They stated that it will be very important to be accredited. There is a great website with information on Managed Care, nasuad.org, with several webinars in the Business Acumen section. We also received information from Duane Shumate about a new technical assistance program for employment services that I have shared with Community Opportunities. At the June meeting, Mark Stringer, head of the Department of Mental Health, discussed the new governor, stating that he feels he is smart, reasonable, calm, not impulsive and respected by the legislature. He doesn't foresee any major changes that will be detrimental to the Department. Division Director Val Huhn shared more information about Managed Care and the process of conversion. Also, the new case manager qualifications are being amended to be an RN or Bachelor's degree with existing service coordinators grandfathered in. This rule has been submitted to CMS and will hopefully be approved in March, 2019. It was recommended that several folks attend the HCBS Conference in Baltimore in August, which will focus on Managed Care. Also, one SB40 is holding a brown bag lunch each week with board, staff and providers to watch the NASUAD webinars to educate themselves on Managed Care.

Community Learning Center (CLC) – The summer youth program is going strong. Visit our Facebook page to see what they've been up to. Melissa stated that this year's staff is the best she's ever worked with. Kim provided a segment for the Crisis Intervention Training at the last minute as the scheduled presenter cancelled. I was very proud of her and how she represented our organization to the community. She also went above and beyond to help retrain some provider staff on Mandt when the provider needed assistance. See the CLC monthly report for more information.

Community Development – I have been in communication with Janet Gooch at Truman and Andy Grimm at the Health Council regarding getting Autism Services started in our community. Andy will be visiting the Center in southeast Missouri in the next couple of weeks, and then the three of us will visit about strategies for our area. I also visited briefly with Rodney Sadler with Kirksville Parks and Rec about partnering in some way on the new Aquatic Center. We will be meeting later this summer to talk about more specific possibilities.

Upcoming Outreach Events – Planning is beginning for the Annual Meeting and Community Celebration during the month of September, which would be an expansion of the existing DSP of the Year celebration to also recognize Community Partners and Employers. The committee will also be meeting to work on details for the Community Engagement Conference to be held at Truman on October 16th.

Meetings/Events attended:

- 5/9/18 All-Staff Meeting
- 5/9/18 Conference Call w/Dick
- 5/9/18 ARC Meeting
- 5/10/18 (Nancy) CIT Meeting
- 5/11/18 (Virgie) Interagency Mtg
- 5/11/18 Board Orientation w/Dale
- 5/15/18 (Virgie) Project THRIVE Provider Mtg
- 5/16/18 Area Scene
- 5/16/18 Conference Call w/Dick
- 5/17/18 (Krista) CASSP
- 5/17/18 (Nancy) THRIVE Governing Board
- 5/17/18 (Nancy) System of Care
- 5/17/18 Business After Hours - CVA
- 5/23/18 (Don & Nancy) MACDDS
- 5/24/18 (Julie & Nancy) MACDDS
- 5/25/18 Conference Call w/Dick
- 5/28/18 Holiday – Office Closed
- 5/29/18 Summer Program Staff Begin
- 5/30/18 (TCM Staff) Dual Diagnoses Webinar
- 6/4/18 Summer Program Begins
- 6/5/18 (Virgie) Project THRIVE Provider Mtg
- 6/5/18 Employee Relations Mtg
- 6/5/18 Management Meeting
- 6/6/18 Conference Call w/Dick
- 6/6/18 Finance Committee Meeting
- 6/7/18 (Virgie) Forms Meeting
- 6/11-15/18 (Nancy & Krista) CIT Training
- 6/18/18 Conference Call w/Dick
- 6/19/18 All-Staff Retreat
- 6/19/18 (Krista) Project THRIVE Provider Mtg
- 6/20/18 (Melissa) Area Scene
- 6/20/18 (Virgie) TCM Workgroup-Columbia
- 6/20/18 (Nancy) MACDDS-Columbia
- 6/21/18 (Krista) CASSP

- 6/21/18 (Krista) System of Care
- 6/21/18 TCM Management Meeting
- 6/25-28/18 (Kim) National AAIDD Conference
- 6/26/18 (Nancy) Rate Committee Meeting
- 6/26/18 Meeting w/Dick & Jack Magruder
- 6/26/18 Closed Board Meeting
- 6/26/18 Board Meeting

Upcoming Meetings/Events:

- 6/27/18 All-Staff Meeting
- 6/28/18 Food Safety Training
- 7/2-6/18 Nancy's Vacation
- 7/3/18 (Krista) Project THRIVE Provider Mtg
- 7/4/18 Holiday
- 7/10/18 Employee Relations Meeting
- 7/10/18 All-Staff Meeting
- 7/12/18 (Nancy) CIT Meeting
- 7/17/18 (Krista) Project THRIVE Provider Mtg
- 7/18/18 Area Scene
- 7/19/18 (Krista) CASSP
- 7/19/18 (Nancy) System of Care
- 7/20/18 (Nancy) Comm Opp Bd Mtg
- 7/24-26/18 APSE Conference-Columbia
- 7/25-26/18 (Nancy) MACDDS-Columbia
- 7/25/18 (Virgie) Regional Interagency Council
- 8/7/18 (Krista) Project THRIVE Provider Mtg
- 8/7/18 Quarterly Provider Meeting
- 8/8/18 Aquatic Center Forum
- 8/9/18 Poverty Simulation
- 8/9/18 (Nancy) CIT Meeting
- 8/14/18 Board Meeting/Public Hearing?
- 8/15/18 Area Scene
- 8/21/18 Board Meeting/Public Hearing?
- 8/22-23/18 Imperative Purpose Training