

**Adair County SB40 Developmental Disability Board  
Board of Directors Meeting  
August 13, 2022**

**MINUTES**

**BOARD MEMBERS PRESENT:** Myra Collins, Julie Lochbaum, John McConnell, Dennis Miller, Jeff Silvernail, Dale Stone, Tyson Treasure and Debra Wohlers

**BOARD MEMBERS ABSENT:** Don Crosby

**STAFF PRESENT:** Crystal Amini-Rad, Julie Atchley, Tiffany Busch, Sean Jacob, Susan Lassabe, Andy Magruder and Amber O'Dell

**GUESTS PRESENT:** None

**CALL TO ORDER:** The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Vice Chairman Jeff Silvernail called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

New Service Coordinator, Amber O'Dell, was introduced to the board.

**MINUTES APPROVED:** John moved to approve the minutes of the August board meeting. Dennis seconded the motion, which was approved by the following vote: Myra Collins-aye, Julie Lochbaum-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Dale Stone-aye, Tyson Treasure and Debra Wohlers-aye.

Crystal, Sean, Susan and Andy gave an overview of the Legislative Coffee Chat.

**FINANCIAL REPORTS:** Julie Atchley presented the financial statements for August. Dale moved to approve the financial statements as presented, John seconded the motion which was approved by the following vote: Myra Collins-aye, Julie Lochbaum-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Dale Stone-aye, Tyson Treasure and Debra Wohlers-aye.

**FUNDING REQUESTS:** Julie Atchley presented a summary of individual funding requests for August. Debra moved to approve the report as presented and to ratify the board email vote to approve funding for Physical Therapy services for a person. Julie Lochbaum seconded the motion, which passed with the following vote: Myra Collins-aye, Julie Lochbaum-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Dale Stone-aye, Tyson Treasure and Debra Wohlers-aye.

**EMPLOYEE RELATIONS:** Tiffany Busch presented an update from the Employee Relations 360 Committee.

**TCM SERVICES:** Sean Jacob presented his report regarding the Targeted Case Management Services provided in the previous month.

**COMMUNITY LEARNING CENTER REPORT:** Crystal presented the Community Learning Center report for the previous month.

**EXECUTIVE DIRECTOR'S REPORT:** Crystal presented her reports for the previous month.

Dale left the meeting.

**OTHER BUSINESS/ANNOUNCEMENTS:**

Julie Lochbaum gave an update on the Greenwood Center.

Crystal announced that the annual board retreat is scheduled for Saturday, November 12<sup>th</sup>.

**NEXT MEETING:** The next regular board meeting will be held Tuesday, October 11, 2022 at 6 p.m.

Meeting adjourned at 7:35 p.m.

Respectfully submitted by:

---

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on October 11, 2022.

---

Don Crosby, Board Chairman