

## **Adair County SB40 Developmental Disability Board**

### **Executive Director's Report – October, 2019**

**Service Coordination** – Current caseload = 408. We have logged a total of 1,073 hours for the month of September, which is an average of 98 hours for 11 full time SCs. One of our team leads is still on leave with others covering her caseload. During the month, Dana trained the SCs on the new Individual Support Plan Monitoring and Review Monthly/Quarterly Summary form. This has combined two forms that were used previously into one which resulted in a change in quarterly timelines and in the focus of the review/monitoring. Kristina Smith from Kirksville Regional Office came over to discuss the new forms for the wait list for waivers and a detailed list of the paperwork needed for the various requests for budget changes. Our Technical Assistance Coordinator, Judy Satterfield, also visited to complete our Annual TCM Review, which went very well with only a few small things to correct. October 13-19 is National Case Management Week, which we will be celebrating with a pizza party. We will have a group work session to update information in the CIMOR database and to work on success plans. I will be posting the position of Director of Service Coordination shortly in hopes of having someone hired to overlap with Virgie for a time before her retirement on 12/31/19.

**Operations** – Concrete work is in process at the McPherson building to address the water leakage issues. We are also working on the necessary requirements for our IT services to receive quotes from providers. Tiffany and I attended the annual MOPELRA conference discussing human resource issues including social media, professionalism, workers' compensation insurance and medical marijuana. I was also elected to the MOPELRA board for the coming year to help plan next year's conference.

**Outreach** – Dana and I presented to another group of ATSU medical students about the disability field. Sean presented to the next Crisis Intervention Team training about our organization. The annual meeting and awards night went very well thanks to the help of all of the staff and board. We also received great coverage in the media. October is Disability Employment Awareness Month and we have been sharing information about the Governor's initiative of Missouri as Model Employer, a toolkit for employers and other resources. Our newsletter this month reflected the whole agency with focus on our new strategic plan areas. We've been working with the Conference Committee to plan the Community Engagement Conference for Tuesday, October 8<sup>th</sup>. There are several new exhibitors and sponsors this year.

**MACDDS** – We had a presentation about the Governor's initiative of Missouri as a Model Employer and a collaboration between the Division and Vocational Rehabilitation. We also had a lot of discussion about last month's Arc Summit on managed care and about "managing care." We are looking forward to the pre-conference to hammer out what data points we will all work on tracking. Now DMH has submitted the proposed rate methodology to CMS (Center for Medicaid Services) for approval. They are also in the process of reviewing the RFPs received for the new case management system. We received an update on the waitlist (our SB40 has had two people that have received waiver slots in the last month). We also had discussion about the needs of MACDDS members in the coming year in preparation for the 2020 budget. We have also had two meetings with MARF regarding legislative priorities for the coming year to ensure we are communicating the same things.

**Community Development** –The initial Greenwood committee has been divided into three separate groups: fundraising, operations and clinical services. Credentialing is in process to begin the pilot program with the four individuals we have identified. Services will hopefully begin shortly. The operations committee will be reviewing draft policies for the Center. And the fundraising committee is preparing to launch a community campaign to raise a goal of \$1 million to use as a show of local support for grants and legislative funding. Dr. Hughes, Truman's VP of Advancement, has heard our comments about the video and will be working additional adaptations to include more about community partners as well as services for adults and for people with other neurodevelopmental disorders.

**Community Learning Center** – There have been several visitors to the Center. New sessions of Project STIR and Circles kick off this month. Kim and Melissa have been busy helping with Conference preparations. More information about the CLC can be found in their monthly report.

**Meetings/Events attended:**

- 9/11/19 All-Staff Meeting
- 9/11/19 (Nancy) Present at Youth CIT Trng
- 9/12/19 (Julie) NEMO CIT Mtg
- 9/12/19 Annual Meeting & Awards
- 9/16/19 (Sean) Due Process
- 9/17/19 (Nancy) MACDDS Finance Mtg
- 9/17/19 (Tiffany) Huber visit
- 9/17/19 Mandt Training
- 9/18/19 (Kim) Area Scene
- 9/18-19/19 MACDDS
- 9/19/19 Mandt Training
- 9/19/19 (Krista) CASSP
- 9/19/19 (Virgie) System of Care
- 9/20/19 (Nancy) Comm Opp Bd Mtg
- 9/23/19 (Virgie) Vocational Rehabilitation
- 9/23-24/19 Annual Review by DMH TAC
- 9/25/19 (Nancy) Greenwood Mtg
- 9/25/19 (Nancy) Mtg w/TSU Lead Scholar
- 9/26/19 Mandt Training
- 9/30/19 Presentation to ATSU Med Students
- 9/30/19 (Mel C) Mtg w/Peer Educators
- 10/1/19 Employee Relations Meeting
- 10/1/19 (Nancy) Chamber Govt Affairs
- 10/1/19 Management Meeting
- 10/1/19 Conference Committee Mtg
- 10/2/19 (Nancy) Legislative Affairs Mtg
- 10/3-4/19 MOPELRA Conference-Columbia
- 10/4/19 Project Community Connect
- 10/7/19 Monthly TCM Call
- 10/8/19 Community Engagement Conference
- 10/8/19 Board Meeting

- 10/31/19 (Kim) Preferred Family Halloween Event
- 11/4/19 Monthly TCM Call
- 11/5/19 Employee Relations Mtg
- 11/5/19 (Nancy) Chamber Govt Affairs Mtg
- 11/5/19 Management Meeting
- 11/6-7/19 (Nancy) MACDDS Mtg
- 11/12/19 Mandt Training
- 11/12/19 Board Meeting
- 11/14/19 Mandt Training
- 11/14/19 (Julie) CIT Meeting
- 11/19/19 CLC Team Meeting
- 11/19/19 Presentation to ATSU Med Students
- 11/20/19 Area Scene
- 11/21/19 (Krista) CASSP
- 11/21/19 (Nancy) System of Care
- 11/21/19 (Nancy) MACDDS Govt Affairs
- 11/22/19 (Nancy) Comm Opp Bd Mtg
- 11/28-29/19 Holidays – Office Closed
- 12/2/19 Monthly TCM Call
- 12/4/19 MACDDS TCM Meeting
- 12/4-5/19 MACDDS-Columbia
- 12/6/19 Temple Grandin in Kirksville
- 12/10/19 Board Meeting
- 12/11/19 All-Staff Meeting
- 12/12/19 Staff Christmas Party
- 12/24-25/19 Holidays – Office Closed
- 12/31/19 Virgie's Last Day ☹
- 1/1/20 Holiday – Office Closed

**Upcoming Meetings/Events:**

- 10/9/19 Greenwood Mtg
- 10/10/19 Transportation Task Force-Jeff City
- 10/10/19 (Julie) NEMO CIT Mtg
- 10/10/19 MACDDS Governmental Affairs
- 10/11/19 (Virgie) Interagency Mtg
- 10/14/19 Holiday – Office Closed
- 10/15/19 CLC Team Mtg
- 10/15/19 Case Management Week Pizza Party
- 10/15/19 Presentation to ATSU Med Students
- 10/16/19 MACDDS Anniversary Banquet
- 10/16-18/19 MACDDS Conference
- 10/17/19 (Krista) CASSP
- 10/17/19 (Virgie) System of Care
- 10/18/19 (Sean) Comm Opp Bd Mtg
- 10/22/19 Presentation to ATSU Students
- 10/22/19 (Mel C) Supported Decision Making Mtg
- 10/24/19 Mandt Training
- 10/28/19 (Virgie) Vocational Rehabilitation
- 10/30/19 (Virgie) Regional Interagency Coordinating Council