

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
April 11, 2023 6:00 PM**

MINUTES

BOARD MEMBERS PRESENT: Myra Collins, Don Crosby, Julie Lochbaum, Dennis Miller and Debra Wohlers

BOARD MEMBERS ABSENT: John McConnell, Jeff Silvernail and Tyson Treasure

STAFF PRESENT: Crystal Amini-Rad, Julie Atchley, Tiffany Busch, Melissa Cline and Sean Jacob

GUESTS PRESENT: Danielle Coffey, Kristin Snyder & Veronica Snyder; Restoring Hope

RESTORING HOPE PRESENTATION: Danielle Coffey, Kristin Snyder and Veronica Snyder gave a presentation on the new Day Habilitation Program through Restoring Hope.

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

MINUTES APPROVED: Dennis moved to approve the minutes of the January board meeting. Debra seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Dennis Miller-aye and Debra Wohlers-aye.

FINANCIAL REPORTS: Julie Atchley presented the financial statements for the previous month.

FUNDING REQUESTS/MONTHLY FUNDING REPORT: Julie Atchley presented the summary of individual funding requests and Crystal presented the Partnership for Hope funding report for the previous month.

Dennis moved to approve the financial reports as presented. Debra seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Dennis Miller-aye and Debra Wohlers-aye.

EMPLOYEE RELATIONS REPORT: Tiffany presented the employee relations report for the previous month. She proposed to change the employee work week from Friday at 5pm through Friday at 4:59 pm to Sunday at 12 am through Saturday at 11:59 pm. There were no objections from the board to this change.

TCM UPDATE: Sean presented the TCM report for the previous month.

COMMUNITY LEARNING CENTER REPORT: Melissa presented her report for the previous month.

EXECUTIVE DIRECTOR'S REPORT: Crystal presented her report for the previous month.

NEXT MEETING: The next regular board meeting will be held Tuesday, May 9, 2023 at 6 p.m. Meeting adjourned at 7:30 p.m.

Respectfully submitted by:

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on April 11, 2023.

Don Crosby, Board Chairman