

**Adair County SB40 Developmental Disability Board  
Board of Directors Meeting  
January 8, 2019**

**MINUTES**

**BOARD MEMBERS PRESENT:** Don Crosby, Beverly Grubrich, Jo Hall, Susie Keim, Julie Lochbaum, John McConnell, Jeff Silvernail, Dale Stone and Tyson Treasure

**BOARD MEMBERS ABSENT:** None

**STAFF PRESENT:** Tiffany Busch, Toni Butler, Connie Johnson, Andy Magruder and Virgie Scharn

**GUESTS PRESENT:** Rowdy Jackson

**CALL TO ORDER:** The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

**CLIENT PROFILE:** Rowdy Jackson talked about being a senior at Green City High School. He will be going to Culver Stockton College next year. He enjoys helping out with the summer program at the Community Learning Center. He has submitted artwork in two of the community art shows and won first place for one and an honorable mention for the other. He brought some of his artwork to show the board. He works at his Aunt's restaurant. He has applied for financial assistance for college through the A+ program and has earned the President's Scholarship.

**BOARD EDUCATION:** Tiffany spoke about the Sunshine Law training that she attended along with Nancy, Julie and Tyson. She highlighted a few statutes and handed out booklets to all of the board members.

**MINUTES APPROVED:** A motion was made by John to approve the minutes of the December board meeting. Julie seconded the motion, which was approved by the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye, and Tyson Treasure-aye.

**TREASURER'S REPORT APPROVED:** Julie Atchley presented the financial statements for December. Jo made a motion to approve the financial statements as presented. John seconded the motion, which passed with the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye, and Tyson Treasure-aye.

**EXECUTIVE DIRECTOR'S REPORT:** Tiffany presented Nancy's report for the previous month. We are still over 400 in our caseload. Service Coordinators have logged a total of 1,104 hours for the month, which is an average of 100 hours per Service Coordinator.

Our lifts passed the annual inspection in December. The McPherson remodel is expected to start the week of January 7<sup>th</sup> with Signature Remodeling doing the work. Cyndi Johns continues to work on the draft of our strategic plan. Once this is completed, we will be able to finish our Marketing & Outreach plan. The Executive Director of MACDDS, Les Wagner, has announced his resignation to be effective February 11, 2019. The board president has appointed a search committee to interview candidates. The next MACDDS meeting will be January 23<sup>rd</sup> & 24<sup>th</sup>.

We are still working with Truman on possible ideas to get Applied Behavior Analysis started with the intent it will become part of the future autism center. Regarding the Direct Support Professional training program partnership with Moberly Area Community College, we heard from the folks at MACC that they have the green light to move forward with this project. We will be meeting in the next couple of weeks to figure out the next steps.

**NEXT MEETING:** The next regular board meeting will be held Tuesday, February 12<sup>th</sup>, at 6 p.m. Meeting adjourned at 6:25 pm.

Respectfully submitted by:

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Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on March 12, 2019.

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Don Crosby, Board Chairman