

## **Adair County SB40 Developmental Disability Board**

### **Executive Director's Report – February, 2021**

**Service Coordination** – Current caseload = 408. Logging for January was 933 hours with several people still out on leave. Virgie continues to work part-time to help out. Our two new employees have been assigned a partial caseload to transition during February as they continue their training. SCs had an in-service training on the ABA therapy now offered by Preferred Family Healthcare. They are also attending training for the new self-directed services provider selected by the state. The team continues to do an amazing job making sure things are covered while the new SCs are being training and people are on leave.

**Infrastructure** – Our facilities remain closed to the public at this time. We are preparing for the time that we will be able to reopen to the public and working to determine the criteria for provider training. We held our quarterly IT meeting with Huber and will be upgrading our switch and have purchase three new laptops to rotate into service.

**Accountability** –We are still waiting for John Gillum to complete the FY2020 audit. We are again looking forward to the accreditation process with the goal to become accredited during FY2022. Jessica and Laura will be attending a virtual CARF training to help us prepare for this.

**Talent/Leadership** – Thank you to everyone who attended or sent cards for Connie's virtual retirement party. We continue to pursue a new board member to fill the vacancy left by Jo's passing. About 2/3 of our team received the first dose of COVID vaccine in January and will receive their second dose soon. This provides some hope that we are getting closer to being able to return to the office and work toward resuming in-person visits. We are updating our committee list for 2021 and have broken the management team meetings into two parts, one for the administrative management team and one for the TCM management team in order to use everyone's time more efficiently. All of the staff completed their required annual trainings during January.

**Community Engagement** – Melissa continues to offer virtual programming and has made art kits available for February. She is attending Mandt Instructor recertification and will start to offer some Mandt classes as this is a great need for several providers. The ATSU Community Mentors program continues to go well.

**MACDDS** – We continue to meet virtually with legislators to discuss the importance of fully funding DD services. We are starting the process of searching for a new Executive Director and continue to explore a partnership with MARF, the state association for disability service providers. Plans are underway for the annual conference to hopefully be held in Columbia 9/29-10/1. We are still hoping to resume in-person/hybrid meetings later this spring.

#### **Other –**

Because of our success in the area of employment, I have been asked by DMH-DD to be part of a stakeholder group around Value-Based Purchasing. This is a great opportunity to learn and provide feedback at the onset of this process.

Community Opportunities Sheltered Workshop is again looking for an Executive Director as Charlie Jennings resigned after one week. They have shut down most of their operations as they do not have enough staff to manage the organization at this time.

**Meetings/Events attended:**

- 1/13/21 All-Staff Meeting
- 1/13/21 Legislative Conf Call-C Smith
- 1/15/21 UR Committee Mtg
- 1/15/21 Happy Half Hour
- 1/18/21 HOLIDAY – Office Closed
- 1/19/21 CLC Team Meeting
- 1/19/21 MACDDS Exec Mtg
- 1/19/21 Mtg w/Val Huhn
- 1/19/21 Grant Proposals Webinar
- 1/20/21 TCM Team Meeting
- 1/20/21 Area Scene
- 1/20/21 Due Process Meeting
- 1/20/21 Strategic Alliance Meeting
- 1/21/21 CASSP
- 1/21/21 MACDDS Board Meeting
- 1/21/21 System of Care
- 1/21/21 MACDDS Governmental Affairs
- 1/22/21 UR Committee Meeting
- 1/22/21 DMH Conference Call
- 1/22/21 Comm Opp Bd Mtg
- 1/22/21 Connie's Retirement Party
- 1/26/21 MACDDS Exec Mtg
- 1/27/21 Vaccine Clinic
- 1/27/21 MAC Chat
- 1/27/21 MACDDS Conference Comm Mtg
- 1/27/21 Legislative Conf Call-S Unsicker
- 1/28/21 MACDDS
- 1/28/21 NEMO CIT Meeting
- 1/29/21 UR Committee Meeting
- 1/29/21 VBP Stakeholder Meeting
- 1/29/21 Happy Half Hour
- 2/1/21 Monthly TCM Call
- 2/1/21 MACDDS Exec Mtg
- 2/1/21 Strategic Alliance Meeting
- 2/2/21 Employee Relations
- 2/2/21 Chamber Governmental Affairs
- 2/2/21 Management Team Mtg
- 2/2/21 Legislative Conf Call-D Richey
- 2/2/21 DMH Provider Mtg
- 2/2-4/21 Therap National Conference
- 2/3/21 UR Committee Meeting
- 2/3/21 TCM Team Mtg
- 2/4/21 ED Search Committee
- 2/4/21 VCIO Visit
- 2/4/21 Charting the LifeCourse Meeting
- 2/5/21 State of City Address
- 2/5/21 UR Committee Meeting
- 2/5/21 DMH Conference Call
- 2/5/21 Mtg w/Savance-Check In Kiosk
- 2/5/21 Legislative Call – P McGaugh
- 2/5/21 Legislative Call – H Kelley
- 2/5/21 Happy Half Hour
- 2/8/21 MACDDS Exec Mtg
- 2/8-10/21 Melissa Mandt Training
- 2/9/21 APPY Hour Training
- 2/9/21 Board Meeting

**Upcoming Meetings/Events:**

- 2/10/21 All-Staff Meeting
- 2/11/21 Strategic Alliance Meeting
- 2/11/21 HIPAA Meeting
- 2/12/21 UR Committee Meeting
- 2/12/21 Heartland Task Force Meeting
- 2/12/21 MOPELRA Meeting
- 2/12/21 Happy Half Hour
- 2/15/21 HOLIDAY – Office Closed
- 2/16/21 CLC Team Meeting
- 2/16/21 Meeting w/Val Huhn
- 2/17/21 TCM Team Meeting
- 2/17/21 Area Scene
- 2/17/21 Vaccine Clinic
- 2/18/21 CASSP
- 2/18/21 MACDDS Board Meeting
- 2/18/21 System of Care
- 2/18/21 MACDDS Governmental Affairs
- 2/19/21 UR Committee Meeting
- 2/19/21 DMH Conference Call
- 2/19/21 Comm Opp Bd Mtg
- 2/19/21 Happy Half Hour
- 2/22/21 MACDDS Exec Mtg
- 2/24/21 MACDDS TCM Group
- 2/24/21 MACDDS Conference Committee
- 2/24/21 MAC Chat
- 2/25/21 HIPAA Meeting
- 2/25/21 MACDDS Membership Meeting
- 2/25/21 Strategic Alliance Meeting
- 2/25-26/21 Laura & Jessica CARF Training
- 2/26/21 UR Committee Meeting
- 2/26/21 ED Search Committee
- 3/1/21 TCM Conference Call
- 3/1/21 MACDDS Exec Committee
- 3/2/21 Employee Relations Meeting
- 3/2/21 Chamber Governmental Affairs Mtg
- 3/2/21 Management Team Meeting
- 3/3/21 TCM Team Meeting
- 3/5/21 UR Committee Meeting
- 3/5/21 DMH Conference Call
- 3/8/21 MACDDS Exec Meeting
- 3/9/21 Board Meeting