

NOTICE OF OPEN MEETING
ADAIR COUNTY SB40 DEVELOPMENTAL DISABILITY BOARD
314 E. McPherson Street, Kirksville, MO 63501
June 24th, 2025 – 6:00 p.m.

Notice is hereby given that the Adair County SB40 Developmental Disability Board will conduct its regular monthly meeting at 6:00 p.m. on Tuesday, **June 24th, 2025**, at the Adair County SB40 Community Learning Center, 1107 Country Club Dr., Kirksville, Mo. The meeting will also be held via Zoom. Please email sb40@sb40life.org to obtain the Zoom link. This meeting will be recorded.

AGENDA

CALL TO ORDER – Chair – Jeff Silvernail

- Vice-Chair needed (call for nominations)

PRESENTATIONS (Non-Voting): - None (2 new SC's coming next month)
- Check signers needed

MINUTES: Approval of May 20th, 2025 - Motion Required

FINANCIAL REPORTS FOR APPROVAL– Julie Atchley

- o Financial Statements – May 2025
- o Motion to approve Financial Report

FINANCIAL REPORTS - INFORMATION ONLY:

- o Funding Requests/Monthly Funding Report – Julie Atchley
- o Individual funding requests – Julie Atchley
- o Partnership for Hope Funding report – Tiffany Busch

FUNDING REQUEST - Motion required: None

STAFF REPORTS - Information only

- o Employee Relations Report – Tiffany Busch
- o TCM Update – Susan Lassabe
- o Community Learning Center Report – Cheyane
- o Executive Director's Report – Sean Jacob

OLD BUSINESS -

- o None

NEW BUSINESS -

- o Approval of Proposed changes to Agency Handbook, Policies and Procedures – Motion Required
- o Approval of the proposed Strategic Plan, Key Focus Areas & Goals for FY26 – Motion Required
- o FINANCIAL COMMITTEE REPORT – Budget FY26 – Motion Required
- o Board Retreat meeting to follow the board meeting from 7-8p.

ANNOUNCEMENTS

- o Next Board Meeting – Tuesday, August 19th 2025 at 6p, as well as the DD Link Annual Board Meeting.**

PUBLIC COMMENT (Presentation Only): Members of the public are invited to address the board on any issue. There is a five-minute time limit per person.

ADJOURN

Representatives of the news media may obtain copies of this notice by contacting:
Tiffany Busch, Executive Assistant, 314 E. McPherson, Kirksville, MO 63501
(660) 665-9400 sb40@sb40life.org **Posted June 20th, 2025**