

Statement of Basic Principles of Funding

The following are basic principle statements of the Adair County SB40 Developmental Disability Board concerning the funding of services:

1. The Board desires to enhance, initiate and/or expand services utilizing its funds, without the possible commensurate loss of other sources of funding.
2. The Board recognizes that persons with developmental disabilities of all ages are in need of some type of service. The Board believes that for the service delivery system to be truly comprehensive in meeting the needs of people with developmental disabilities, funding responsibilities must be shared. Within the service delivery system, there are defined areas of responsibilities pursuant to local, state, and federal statutory mandates. It is not the intent of the Board to function as a substitution, either in determination of eligibility, delivery, or funding, for those services which are provided by mandate through other governmental agencies (examples include but are not limited to: Dept. of Elementary and Secondary Education, Dept. of Social Services, Dept. of Mental Health, MO Healthnet, Social Security, Vocational Rehabilitation, Housing Authority, etc.). The Board's funding policy concentrates on services that are not a primary mandate or focus of other major public funding resources.
3. The Board may, at its discretion, expend its funds through contractual agreement with not-for-profit agencies, provide direct provision of services, or utilize a combination of either method. This includes additional, forfeited or unused funds during each fiscal year.
4. Adair County levy funds shall be used to supplement, not to supplant, all other public and private expenditures. All other potential resources for funding shall be explored and accessed prior to approval of funding through the Adair County SB40.
5. With respect to funding requests for the establishment of new or substantially expanded services, all applicants must demonstrate the need/demand for the proposed service by means of a waiting list verified by the referring or sponsoring entity (i.e., Dept. of Mental Health, Division of Vocational Rehabilitation) and, if applicable, a needs survey should be conducted within Adair County.
6. In the case of projects for which the applicant is requesting partial funding, applicants must demonstrate the availability and source of other funds other than those requested from the Board for the development and/or continued operation of the proposed service.
7. In order to serve the maximum number of persons with developmental disabilities, the Board desires to use its available funds to leverage other funding sources. To this end, the Board may, at its discretion, request that applicants seeking Board funds consider using their own financial resources and/or other resources in partnership with Board funds.
8. The Board will not utilize funds to assist agencies in retiring their long-term debts. To be considered for funding, the debt must be incurred within the last twelve (12) months.
9. The Board will not, except under special circumstances, approve funds for services rendered/expenses incurred prior to the date of Board approval of the application. No contracts are considered valid contracts without the Executive Director's signature.
10. The Board reserves the right to establish the conditions and requirements of the funding agreement between the applicant and the Board for approved applications.
11. An applicant that has failed to perform in accordance with the contractual agreement with the Board on any one project shall therefore be considered by the Board to be in default on all other projects, and no further funds shall be disbursed until the problem has been resolved to the satisfaction of the Board.
12. Agencies must demonstrate an ongoing effort toward publicizing its programs, functions, and location to all segments of the community utilizing all feasible media. It is expected that public education materials and media information state that funding is being received from the Adair County SB40 DD Board.
13. Agencies are required to submit a Board of Directors membership list showing names, addresses, telephone numbers, occupation, term of office including identification of officers.
14. Agencies requesting funds from the Board shall comply with all requirements as stated in the Board's Agency Funding Policies and Procedures unless the Board in its discretion waives any requirements.

Use of Funds

The funds of the Adair County SB40 Developmental Disability Board shall not be used to supplant or take the place of funds received by organizations from other funding sources.

In approving proposals received from organizations which are eligible under law, it is the intent of the SB40 Board that County funds be spent for services above and beyond the organization's current program, with the goal of assisting organizations to expand, improve, and upgrade the quality of their services to persons with developmental disabilities. However, the Board may make exceptions to this policy if said organizations can demonstrate need for assistance in operations funding.

Guiding Principles

The purpose of our Guiding Principles is to articulate, affirm, and promote the characteristics of quality services and partnerships, to which we are committed and toward which we strive. These principles will guide our implementation of the Board's approach, processes, and tools and will be used to foster reflection and self-assessment for ourselves and our partners granted Board funding.

- *People-Focused* - We and our partners acknowledge the individuality and dignity of those we serve by including, respecting, and responding to their voices and needs as we plan and deliver our services.
- *Culturally Responsive* - We and our partners value the unique cultures of those we serve and seek to understand and respect those cultures by supporting people to express their identities freely.
- *Well-Founded* - We and our partners support programs, processes, and services that are founded on research, best practices, and our own learning. We can articulate the rationale and justification for our approaches.
- *Goal-Directed* - We and our partners ensure that our work is designed to meet specific, measurable goals and is implemented in the ways necessary to achieve results.
- *Continuous Improvement* - We and our partners gather, reflect on, and use information to continually learn and improve.
- *Thoughtful Stewardship* - We and our partners recognize that we are entrusted with taxpayer resources and aim to work in efficient and accountable ways that deliver the best possible return on our investments.
- *Forward-Thinking* - We and our partners strive to spark and support innovation that responds to the changing needs of those we serve and the changing environments in which we operate.
- *Trusting and Trustworthy* - We and our partners communicate honestly, presume positive intent, and follow-through on our commitments.

Outcomes

Within the funding application of each funded service, individuals and agencies will describe the intended impact of the funding relative to the desired outcomes of the Board. Outcomes described will answer the question “What are we trying to accomplish?”. Further, the funding application will identify in specific and measurable terms what the funded service or support will look like.

Desired outcomes of the Adair County SB40 Board funding include:

Community Living: Support individuals with establishing, developing and maintaining skills needed to live in the community.

Outcome: Individuals have life skills necessary to live independently.

1. Individuals improve/maintain their ability to manage belongings, financial and community resources.
2. Individuals gain/maintain skills for interaction with persons necessary to maintain independent living.
3. Individuals gain/maintain skills for housekeeping.
4. Individuals gain/maintain skills for health and self-care tasks.

Outcome: Individuals have the skills to ensure their safety in their homes and community.

1. Individuals gain/maintain skills to ensure personal safety and healthy boundaries.
2. Individuals gain/maintain skills for following safety procedures.
3. Individuals gain/maintain skills to safely navigate their community.

Outcome: Individuals live independently in the community.

1. Individuals remain living independently in the community. (ISLD services only)
2. Individuals transition to living independently in the community.

Community Integration: Services support individuals in accessing community and social life in self-directed, safe, and inclusive ways.

Outcome: Individuals have meaningful and self-directed experiences in the community.

1. Individuals report that their experiences in the community were meaningful.
2. Individuals report that their experiences in the community were self-directed.

Outcome: Individuals experience positive and self-directed social lives.

1. Individuals report increased frequency of positive interactions with people of their choosing.
2. Individuals report increased number of relationships with people of their choosing.
3. Individuals gain/maintain skills for self-advocacy.

Outcome: Individuals have the skills necessary to access and succeed in community and social life.

1. Individuals gain/maintain communication skills.
2. Individuals gain/maintain social skills.
3. Individuals gain/maintain skills for self-management.
4. Individuals gain/maintain “hard” skills.

Outcome: Individuals have skills to ensure their safety in the community.

1. Individuals gain/maintain skills to ensure personal safety and healthy boundaries.
2. Individuals gain/maintain skills for following safety procedures.
3. Individuals gain/maintain skills to safely navigate their community.

Professional Services: Services are provided by qualified professionals and support the physical and/or emotional well-being of the individual and their caregiver(s).

Outcome: Individuals and their caregivers experience improved emotional well-being

1. Individuals report experiencing fewer emotional and/or behavioral symptoms.
2. Individuals report improved ability to cope with stress.
3. Individuals report improved satisfaction with relationships.
4. Individuals are free from substantiated reports of abuse or neglect.

Outcome: Individuals experience improved physical well-being.

1. Individuals demonstrate improved strength, stability, or motor skills.
2. Individuals experience improved self-regulation and/or sensory processing.
3. Individuals are free from substantiated reports of abuse or neglect.

Outcome: Individuals increase independence.

1. Individuals navigate home and community settings more safely and independently.
2. Individuals complete daily tasks more independently.
3. Individuals increase their skills to communicate their wants and needs.

Support Systems: Services strengthen the individual's natural and formal support systems.

Outcome: Individuals and/or their caregivers are able to meet their needs.

1. Participants gain skills for stress management.
2. Participants report less overall stress.
3. Participants report increased confidence in their ability to advocate for and/or seek out services and community supports.
4. Participants increase understanding of their or others' developmental disabilities.
5. Participants gain caregiving skills.
6. Individuals report increased satisfaction with family relationships.
7. Individuals remain in their home.
8. Individuals gain/maintain skills to navigate formal support systems.
9. Individuals gain/maintain skills to pursue their academic and professional interests.

Outcome: Individuals have the skills to ensure their safety in their homes and community.

1. Individuals gain/maintain skills to ensure personal safety and healthy boundaries.
2. Individuals gain/maintain skills to safely navigate their community.
3. Individuals are free from substantiated reports of abuse or neglect.

Outcome: Individuals have necessary supports.

1. Individuals develop/maintain natural supports.
2. Individuals develop/maintain connections to necessary formal supports.

Employment Training: Services support an individual, who may or may not be employed, to develop skills necessary to obtain and maintain employment in the community.

Employment Training projects must report on all the Outcomes and Indicators listed below. However, the Board recognizes that each individual's goals and abilities are unique and that service providers tailor services to meet those individual needs. As such, not every Indicator within the list below will be applicable to every individual participating in the project.

Youth Employment Training

Outcome: Individuals have the skills necessary to become employed in the community.

1. Individuals gain/maintain “hard” skills necessary for employment.
2. Individuals gain/maintain “soft” skills necessary for employment.

Outcome: Individuals progress toward employment.

1. Individuals gain employment.
2. Individuals who are unemployed at the program’s end are connected to opportunities supporting future employment.

Adult Employment Training

Outcome: Individuals have the skills necessary to become employed in the community.

1. Individuals gain/maintain “hard” skills necessary for employment.
2. Individuals gain/maintain “soft” skills necessary for employment.

Outcome: Individuals who are employed have skills necessary for career development and/or advancement.

1. Individuals accept and manage increasing responsibilities.
2. Individuals demonstrate increasing productivity.
3. Individuals gain skills for career development and/or advancement.
4. Individuals secure employment that utilizes newly developed skills.

Outcome: Individuals progress toward employment.

1. Individuals gain employment.
2. Individuals who are unemployed at the program’s end are connected to opportunities supporting future employment.

Employment: Services support individuals with developing and maintaining the skills needed for competitive, integrated employment.

Employment projects must report on all the Outcomes and Indicators listed below. However, the Board recognizes that each individual’s goals and abilities are unique and that service providers tailor services to meet those individual needs. As such, not every Indicator within the list below will be applicable to every individual participating in the project.

Outcome: Individuals have the skills necessary to maintain employment.

1. Individuals gain/maintain “hard” skills necessary for employment.
2. Individuals gain/maintain “soft” skills necessary for employment.

Outcome: Individuals who are employed have skills necessary for career development and/or advancement into competitive and integrated employment.

1. Individuals accept and manage increasing responsibilities.
2. Individuals demonstrate increasing productivity.
3. Individuals gain skills for career development and/or advancement.

Agency Supports: Agency grants funded by the Board are invested into the requesting Agency as a support for the development and effectiveness of partner organizations.

Outcome: The investment provides the agency with the capacity to better serve individuals and their families.

1. The agency completes project activities and deliverables.
2. The agency achieves project goals/objectives.

Outcome: The investment provides the opportunity for individuals to live in the home/environment that meets their needs.

1. The agency completes project activities and deliverables.
2. The agency achieves project goals/objectives.