

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
January 10, 2023 6:00 PM**

MINUTES

BOARD MEMBERS PRESENT: Myra Collins, Don Crosby, John McConnell, Dennis Miller, Dale Stone and Tyson Treasure

BOARD MEMBERS ABSENT: Julie Lochbaum, Jeff Silvernail and Debra Wohlers

STAFF PRESENT: Crystal Amini-Rad, Julie Atchley, Tiffany Busch, Sean Jacob and Susan Lassabe

GUESTS PRESENT: Brandy Allen, Kirksville Regional Office and Lindsey Graves, Graves and Associates

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

AUDIT REPORT: Lindsay Graves presented the audit report for the previous year. She went over the statement of net position, statement of revenues, expenditures and changes in fund balances. In her opinion, the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Adair County SB40 Developmental Disability Board as of December 31, 2022, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America. Lindsay said she has a good relationship with the staff. John moved to accept the audit report as presented and to authorize a copy of the audit be sent to the Missouri State Auditor to comply with statute. Dennis seconded the motion, which was approved with the following vote: Myra Collins-aye, Don Crosby-aye, John McConnell-aye, Dennis Miller-aye, Dale Stone-aye and Tyson Treasure-aye.

TIERED SUPPORT PROJECT: Brandy Allen from Kirksville Regional Office presented a summary of agency assessment results of the Tiered Support Project.

MINUTES APPROVED: John moved to approve the minutes of the December board meeting. Dennis seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, John McConnell-aye, Dennis Miller-aye, Dale Stone-aye and Tyson Treasure-aye.

FINANCIAL REPORTS: Julie Atchley presented the financial statements for the previous month.

FUNDING REQUESTS/MONTHLY FUNDING REPORT: Julie Atchley presented the summary of individual funding requests and Crystal presented the Partnership for Hope funding report for the previous month.

John moved to approve an individual funding request in the amount of \$2,695.50 for a study abroad program for a person. Dennis seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, John McConnell-aye, Dennis Miller-aye, Dale Stone-aye and Tyson Treasure-aye.

Dale moved to approve an individual funding request in the amount of \$2,499 Envision Glasses for a person. John seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, John McConnell-aye, Dennis Miller-aye, Dale Stone-aye and Tyson Treasure-aye.

John moved to ratify the email vote to approve an agency funding request in the amount of \$25,000 for Community Opportunities Workshop. Dennis seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, John McConnell-aye, Dennis Miller-aye, Dale Stone-aye and Tyson Treasure-aye

John moved to approve the financial reports as presented. Dennis seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, John McConnell-aye, Dennis Miller-aye, Dale Stone-aye and Tyson Treasure-aye

EMPLOYEE RELATIONS REPORT: Tiffany presented the employee relations report for the previous month.

TCM UPDATE: Susan presented the TCM report for the previous month.

COMMUNITY LEARNING CENTER REPORT: Crystal presented her report for the previous month.

EXECUTIVE DIRECTOR'S REPORT: Crystal presented her report for the previous month.

NEXT MEETING: The next regular board meeting will be held Tuesday, February 21, 2023 at 6 p.m. Meeting adjourned at 7:47 p.m.

Respectfully submitted by:

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on February 21, 2023.

Don Crosby, Board Chairman