

Adair County SB40 Developmental Disability Board

Executive Director's Report – March, 2021

Service Coordination – Current caseload = 407. Logging for February was 1,002 hours. Virgie continues to work part-time to help out. Our two new employees have been assigned their full caseloads as of March 1st and will continue the transition and their training. One SC remains out on FMLA leave, and another gave their two-week notice on 3/5. DMH has directed us to resume face-to-face visits effective April 1st, which has generated concern and many questions that we are working to address, along with some enthusiasm about being able to see people again. We were asked to present at DMH's Champions of Employment webinar, so Andy will be sharing the story he shared with the board recently.

Infrastructure – Our facilities will remain closed to the public at this time until we return to green status. Our new sign-in kiosks have been ordered and we had our initial set-up meeting. Many of the team will primarily continue to work remotely to limit the footprint with the office. We are working to determine the protocols to resume Mandt training. We are currently experiencing issues with our network, and Huber is working to get us back online. Fortunately, many of the things we do can be done in the cloud.

Accountability – John Gillum is scheduled to perform the FY2020 audit on March 18th and 19th. Our annual work comp audit is scheduled for March 10th. Jessica and Laura attended a virtual CARF training to help us begin preparing to seek accreditation in FY2022.

Talent/Leadership – We're excited to have Latrisha Hicks approved as a new board member. We completed orientation virtually on March 2nd. Sean is participating in the Midwest Leadership Institute on Developmental Disabilities, which is being held virtually this year. We continue to celebrate successes and work to build morale during this ever-changing time.

Community Engagement – The virtual art event in February was a great success. Melissa continues to offer virtual programming and will be scheduling Mandt training for providers during March and April.

MACDDS – We continue to meet virtually with legislators to discuss the importance of fully funding DD services. We are also watching Senate Bill 24, which would eliminate property tax on personal property by 2025. This would greatly affect us in Adair County as personal property accounts for 22% of our assessed valuations. The search continues for a new Executive Director, and we continue to explore a partnership with MARF, the state association for disability service providers. We're exploring a partnership with MOPELRA for our annual conference to hopefully be held in Columbia 9/29-10/1. We are still hoping to resume in-person/hybrid meetings later this spring.

Other –

Community Opportunities Sheltered Workshop is still mostly shut down as they continue their search for an Executive Director.

Meetings/Events attended:

- 2/10/21 All-Staff Meeting
- 2/10/21 Mandt Instructor Training-Melissa C
- 2/11/21 Strategic Alliance Meeting
- 2/11/21 HIPAA Meeting
- 2/12/21 UR Committee Meeting
- 2/12/21 Heartland Task Force Meeting
- 2/12/21 MOPELRA Board Meeting
- 2/12/21 Happy Half Hour
- 2/15/21 HOLIDAY – Office Closed
- 2/16/21 CLC Team Meeting
- 2/16/21 Meeting w/Val Huhn
- 2/17/21 TCM Team Meeting
- 2/17/21 Area Scene
- 2/18/21 CASSP
- 2/18/21 MACDDS Board Meeting
- 2/18/21 System of Care
- 2/18/21 MACDDS Governmental Affairs
- 2/19/21 UR Committee Meeting
- 2/19/21 DMH Conference Call
- 2/19/21 Comm Opp Bd Mtg
- 2/19/21 MACDDS Committee on Reentry
- 2/19/21 Happy Half Hour
- 2/22/21 MACDDS Exec Mtg
- 2/24/21 MACDDS TCM Group
- 2/24/21 Vaccine Clinic
- 2/24/21 MACDDS Conference Committee
- 2/24/21 MAC Chat
- 2/25/21 HIPAA Meeting
- 2/25/21 MACDDS Membership Meeting
- 2/25/21 Strategic Alliance Meeting
- 2/25-26/21 Laura & Jessica CARF Training
- 2/26/21 UR Committee Meeting
- 2/26/21 LEAP Workgroup
- 3/1/21 TCM Conference Call
- 3/1/21 MACDDS Exec Committee
- 3/2/21 Employee Relations Meeting
- 3/2/21 Chamber Governmental Affairs Mtg
- 3/2/21 Management Team Meeting
- 3/2/21 Board Member Orientation
- 3/3/21 TCM Team Meeting
- 3/4/21 MACDDS ED Search Committee
- 3/4/21 Meeting w/Savance re Kiosks
- 3/5/21 UR Committee Meeting
- 3/5/21 DMH Conference Call
- 3/5/21 TCM Meeting re Face-to-Face Visits
- 3/5/21 Happy Half Hour
- 3/8/21 MACDDS Exec Meeting
- 3/9/21 Board Meeting

Upcoming Meetings/Events:

- 3/10/21 All-Staff Meeting
- 3/10/21 KLI Info Session-Julie
- 3/10/21 Work Comp Audit
- 3/10/21 Champions of Employment-Andy
- 3/11/21 UR Committee Meeting
- 3/12/21 MOPELRA Board Meeting
- 3/12/21 Happy Half Hour
- 3/12/21 VBP/LEAP Workgroup
- 3/15/21 MACDDS Exec Comm Mtg
- 3/16/21 CLC Team Meeting
- 3/16/21 Meeting w/Val Huhn
- 3/16/21 Candidates' Forum
- 3/17/21 TCM Team Meeting
- 3/17/21 Area Scene
- 3/17/21 Meeting w/Savance re Kiosks
- 3/18/21 CASSP
- 3/18/21 MACDDS Board Meeting
- 3/18/21 System of Care
- 3/18/21 MACDDS Governmental Affairs
- 3/18-19/21 John Gillum Audit
- 3/19/21 UR Committee Meeting
- 3/19/21 DMH Conference Call
- 3/19/21 Comm Opp Bd Mtg
- 3/22/21 MACDDS Exec Comm Mtg
- 3/23/21 Candidates' Forum
- 3/24/21 MACDDS Conference Committee Mtg
- 3/24/21 MACChats
- 3/25/21 MACDDS Membership Meeting
- 3/26/21 UR Committee Meeting
- 3/26/21 VBP/LEAP Workgroup
- 3/26/21 Happy Half Hour
- 3/29/21 MACDDS Exec Comm Mtg
- 3/29-4/8/21 Nancy Vacation??
- 4/2/21 UR Committee Mtg
- 4/5/21 HOLIDAY – Office Closed
- 4/6/21 Employee Relations Meeting
- 4/6/21 Chamber Governmental Affairs
- 4/6/21 Management Team Mtg?
- 4/7/21 TCM Team Meeting
- 4/9/21 UR Committee Mtg
- 4/9/21 Training on Bias
- 4/9/21 VBP/LEAP Workgroup
- 4/9/21 Happy Half Hour
- 4/12/21 Monthly TCM Conference Call
- 4/12/21 MACDDS Exec Comm Mtg
- 4/13/21 Board Meeting