

Adair County SB40 Developmental Disability Board
Board of Directors Meeting
May 14, 2019

MINUTES

BOARD MEMBERS PRESENT: Don Crosby, Beverly Grubrich, Susie Keim, Julie Lochbaum, John McConnell, and Tyson Treasure

BOARD MEMBERS ABSENT: Jo Hall, Jeff Silvernail and Dale Stone

STAFF PRESENT: Julie Atchley, Kim Baker, Tiffany Busch, Connie Johnson & Nancy Pennington

GUESTS PRESENT: Dale Barrett, Community Opportunities

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

CLIENT PROFILE: Kim showed a slideshow of the artwork submitted in the community art show. There were fifty-two artists from four counties who submitted artwork. 120 people came to the business after hours and art show reception. Each category was awarded first, second and third place as well as 2 honorable mentions.

BOARD EDUCATION: Nancy presented a Health Risk Screening Tool (HRST) Powerpoint. This is a web-based instrument developed to screen for health risks associated with various disabilities. The tool determines a person's risk level. We will be part of the initial group to use the tool.

MINUTES APPROVED: A motion was made by John to approve the minutes of the April board meeting and the special April board meeting. Julie seconded the motion, which was approved by the following vote: Don Crosby-aye, Beverly Grubrich-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye and Tyson Treasure-aye.

TREASURER'S REPORT APPROVED: Julie Atchley presented the financial statements for April. The checking account is at \$976,000 at the end of April. Targeted Case Management receipts are still a little behind but will increase with the new Service Coordinator starting. We have \$426,460 committed to ongoing funding approvals.

Tyson made a motion to approve the financial statements as presented. Susie seconded the motion, which passed with the following vote: Don Crosby-aye, Beverly Grubrich-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye and Tyson Treasure-aye.

FUNDING REQUESTS: The requests for the previous month were presented. Julie made a motion to ratify the previous board email vote for \$5052.15 for adaptive equipment for an individual. Susie seconded the motion, which passed with the following vote: Don Crosby-aye, Beverly Grubrich-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye and Tyson Treasure-aye.

EXECUTIVE DIRECTOR'S REPORT: Nancy presented her report for the previous month. We have signed the contract with Natalie Parks on the Greenwood Center project. She will be doing the project over 4 months instead of 6 with an expected completion date of 8/31/19 for the first two phases .

One of our Service Coordinators is leaving at the end of the month. We had a second interview with one of our prior candidates, Tricia Fehr, and she is going to fill the position. Our new Service

Coordinator, Jessica Guyton, is doing really well. The all-staff retreat is next Tuesday. The new Service Coordinator will be there.

There has been discussion at MACDDS regarding the reduction of the Targeted Case Management rate. The uniform cost reports will only support a rate around \$80, so the Division has contracted with Mercer to do a rate study to help develop the rate from scratch.

The Summer Youth Program has ten kids signed up for the first session and fourteen for the second. They will not be able to go to the pool after June due to the aquatic center remodeling. The church reduced the rate for us since enrollment is down. We are considering different options for next year due to declining enrollment.

OTHER BUSINESS/ANNOUNCEMENTS:

Don asked for volunteers for a nominating committee. Beverly volunteered to continue her role.

We need to update fourteen laptops by the end of the year. Nancy asked for approval to spend up to \$10,000 for five new laptops this quarter. Tyson made a motion to approve the request as presented. Julie seconded the motion, which passed with the following vote: Don Crosby-aye, Beverly Grubrich-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye and Tyson Treasure-aye.

Nancy handed out a draft of the Strategic Plan Framework and asked for feedback from the board at the next meeting. The Board approved the revised mission statement and retained the vision statement.

Dale Barrett from Community Opportunities talked about pushing for a change in the way they operate and looking for ways to improve their financial situation.

NEXT MEETING: The Finance Committee meeting will be held June 6th. The next regular board meeting will be held Tuesday, June 25th at 6 p.m. Meeting adjourned at 7 pm.

Respectfully submitted by:

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on June 25, 2019.

Don Crosby, Board Chairman