

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
October 21, 2025**

MINUTES

BOARD MEMBERS PRESENT: Myra Collins, Melissa Hocker, Julie Lochbaum, Carla Mayer, John McConnell, Dennis Miller and Becky Pike

BOARD MEMBERS ABSENT: Jessica Guyton and Jeff Silvernail

STAFF PRESENT: Julie Atchley, Cheyane Attebery, Tiffany Busch, Jesse Cash, Taylor Hills, Sean Jacob and Hannah Munn

GUESTS PRESENT: Mark Barret, Tyler Miller and Gavin Miranda; Kirksville Leadership Institute

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Dr, Kirksville, Missouri. Vice-Chair Julie Lochbaum called the meeting to order at 6:00 p.m. after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

PRESENTATIONS:

- New Service Coordinators, Jesse Cash and Taylor Hills, introduced themselves to the board.
- Members of the Kirksville Leadership Institute, Mark Barret, Tyler Miller and Gavin Miranda, presented a funding request in the amount of \$2,000 to support their community project to implement parenting curriculum to support the upcoming Family Connections Center.

MINUTES: John McConnell moved to approve the minutes of the September board meeting. Melissa Hocker seconded the motion, which was approved by the following vote: Myra Collins-aye, Melissa Hocker-aye, Julie Lochbaum-abstained, Carla Mayer-aye, John McConnell-aye, Dennis Miller-aye and Becky Pike-aye.

FINANCIAL REPORTS FOR APPROVAL: Julie Atchley presented the financial statements for the previous month, and let the board know that the property tax revenue was incorrect on the report. John McConnell moved to approve the statements with the corrected property tax revenue. Becky Pike seconded the motion, which was approved by the following vote: Myra Collins-aye, Melissa Hocker-aye, Julie Lochbaum-aye, Carla Mayer-aye, John McConnell-aye, Dennis Miller-aye and Becky Pike-aye.

FINANCIAL REPORTS INFORMATION ONLY: Julie Atchley presented the monthly funding report and a summary of individual funding requests and Tiffany Busch presented the Partnership for Hope funding report for the previous month.

FUNDING REQUESTS: None

STAFF REPORTS:

- **EMPLOYEE RELATIONS REPORT:** Tiffany Busch presented the Employee Relations Report for the previous month.
- **TCM UPDATE:** Hannah Munn presented the TCM report for the previous month.
- **COMMUNITY LEARNING CENTER REPORT:** Cheyane Attebery presented the CLC report for the previous month.

- **EXECUTIVE DIRECTOR'S REPORT:** Sean Jacob presented the Executive Director's report for the previous month.

BOARD REPORTS:

- **COMMUNITY ENGAGEMENT COMMITTEE:** None
- **FINANCE COMMITTEE:** There was a consensus among committee members to schedule meetings quarterly.
- **TALENT AND LEADERSHIP COMMITTEE:** None

OLD BUSINESS: None

NEW BUSINESS:

- **Board Proclamation:** Julie Lochbaum read the Board Proclamation in recognition of 15 years of Targeted Case Management.

ANNOUNCEMENTS: The next regular board meeting is scheduled for Tuesday, November 18 at 6 p.m. Meeting adjourned at 7:40 p.m.

Respectfully submitted by:

Tiffany Busch, Executive Assistant

The foregoing minutes were approved by the SB40 Board on November 18, 2025.

Jeff Silvernail, Board Chairman