

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
December 13, 2022 6:00 PM**

MINUTES

BOARD MEMBERS PRESENT: Myra Collins, Don Crosby, Julie Lochbaum, John McConnell, Dennis Miller, Jeff Silvernail, Dale Stone, and Debra Wohlers

BOARD MEMBERS ABSENT: Tyson Treasure

STAFF PRESENT: Crystal Amini-Rad, Julie Atchley, Tiffany Busch, Melissa Cline, Susan Lassabe and Andy Magruder

GUESTS PRESENT: Terry Combs & David Kramer, Center for Human Services; Susan Dublin, FLATS

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

INTRODUCTIONS: Crystal introduced Terry Combs and David Kramer who gave a presentation on services provided by Center for Human Services.

MINUTES APPROVED: Jeff moved to approve the minutes of the November board meeting. Debra seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Dale Stone-aye and Debra Wohlers-aye.

FINANCIAL REPORTS: Julie Atchley presented the financial statements for the previous month.

FUNDING REQUESTS/MONTHLY FUNDING REPORT: Julie Atchley presented the summary of individual funding requests and Crystal presented the Partnership for Hope funding report for the previous month. John moved to ratify the email vote to approve \$1,945 for a wheelchair ramp for a person. Julie Lochbaum seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Dale Stone-aye and Debra Wohlers-aye.

EMPLOYEE RELATIONS REPORT: Tiffany presented the employee relations report for the previous month.

TCM UPDATE: Susan presented the TCM report for the previous month.

COMMUNITY LEARNING CENTER REPORT: Melissa presented her report for the previous month.

EXECUTIVE DIRECTOR'S REPORT: Crystal presented her report for the previous month.

OTHER BUSINESS/ANNOUNCEMENTS:

DDRC Floor Work Proposal: Dennis moved to approve a flooring quote in the amount of \$16,500 to replace the carpet in the basement of the DDRC with epoxy/chip flooring. Dale seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Dale Stone-aye and Debra Wohlers-aye.

NEXT MEETING: The next regular board meeting will be held Tuesday, January 10, 2023 at 6 p.m.
Meeting adjourned at 7:35 p.m.

Respectfully submitted by:

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on January 10, 2023.

Don Crosby, Board Chairman