

## **Adair County SB40 Developmental Disability Board**

### **Executive Director's Report – January, 2020**

**Service Coordination** – Current caseload = 411. Logging for November and December was down slightly with people out for holidays, medical and vacation. Virgie did work her last day on 12/31/19 and will be missed. However, Laura is jumping into her new role as is Susan as the Team Lead, and we are excited for the future. Alan Altmansberger started on December 11<sup>th</sup> in the vacant Service Coordinator position left open with Susan's promotion. It's exciting to be fully staffed, and we are working to balance caseloads and duties with the new team.

**Operations** – The team watched the Peanut Butter Falcon for Staff Development in December. It has received several awards and is highly recommended. We have also been working on our committee structures and will begin those on 1/15/20. We have AGAIN had water issues at the McPherson building and are trying to determine where it's coming from. The exterior lift door has been repainted where the paint was peeling and door was rusting. It is time for us to pursue a new copier so we're doing that as well. We have reviewed the proposed contract from Huber and believe that is the best option for our IT services at this time.

**Outreach** – Dana and I presented to the final group of ATSU medical students this session about the disability field. We will begin again the end of January. Andy is representing us on an Employment First Specialist Toolkit Workgroup with the Missouri Department of Mental Health and University of Missouri-Kansas City, Melissa Cline is serving on the Supported Decision Making Task Force, and I am serving on the Transportation Task Force. We continue working to increase our engagement on social media. John McConnell, Laura Morrow, Connie Johnson and I represented SB40 at the Chamber banquet where Jessica Guyton, one of our own service coordinators, was nominated as one of KVYP's 5 under 40. Congratulations to Jessica!

**MACDDS** – The MACDDS legislative priorities have been finalized for 2020. We will be doing a visible effort on February 11<sup>th</sup> in Jefferson City. We are also presenting testimony on DMH's budget request for FY 2021. Following the Governor's State of the State address on 1/15, we will know what we need to do further. Also, as Treasurer, I worked closely with Connie Cunningham and the Finance Committee on budget preparation for 2020, which was approved in December. I have also been helping with the audits for 2016-2017.

**Community Development** – Sean continues to participate in planning for the DSP training program where they are working on the curriculum for the program at Moberly Area Community College. The Greenwood Center fundraising committee was on hold for the holidays and Carolyn Chrisman's leave. This should resume the end of January. Preferred Family has joined in as a partner for the clinical operations component. ATSU has contacted us about possibly partnering to add disability education as part of their curriculum.

**Community Learning Center** – Project STIR and Legislative Education classes are currently going on. Planning is beginning for the annual Art Festival. Initial planning is also underway for the summer program. More information about the CLC can be found in their monthly report.

## Meetings/Events attended:

- 11/13/19 All-Staff Meeting
- 11/14/19 (Mel C) Mandt Training
- 11/14/19 (Dana) Trauma Training
- 11/14/19 (Julie) CIT Meeting
- 11/14/19 (Nancy) MACDDS Board Meeting
- 11/15/19 (Mel C) Heartland Task Force
- 11/19/19 CLC Team Meeting
- 11/19/19 Presentation to ATSU Med Students
- 11/20/19 Area Scene-Thanksgiving Dinner
- 11/20/19 (Tiffany) Active Shooter Training
- 11/20/19 MOABLE Event
- 11/20/19 (Sean) Due Process
- 11/21/19 (Tom) CASSP
- 11/21/19 (Mel C) Supported Decision Making Mtg
- 11/21/19 Community Thanksgiving Dinner
- 11/21/19 (Nancy) System of Care
- 11/21/19 (Nancy) MACDDS Govt Affairs
- 11/22/19 CLC Birthday Party
- 11/22/19 (Nancy) Comm Opp Bd Mtg
- 11/25/19 Interviews
- 11/26/19 (Mel C) Reverse Job Fair Mtg
- 11/27/19 Huber Visit
- 11/28-29/19 Holidays – Office Closed
- 12/2/19 Laura's First Day! ☺
- 12/2/19 Monthly TCM Call
- 12/3/19 Employee Relations Mtg
- 12/3/19 Management Team Meeting
- 12/4/19 MACDDS TCM Meeting
- 12/4-5/19 MACDDS-Columbia
- 12/6/19 Temple Grandin in Kirksville
- 12/6/19 (Sean) DSP Curriculum Mtg
- 12/10/19 Virgie's Retirement Party
- 12/10/19 CVA Meeting
- 12/11/19 All-Staff Meeting
- 12/11/19 Alan's First Day
- 12/11/19 Greenwood Center Mtg
- 12/12/19 CLC Team Meeting
- 12/12/19 (Kim) Mandt Training
- 12/12/19 (Julie) NEMO CIT Mtg
- 12/12/19 Staff Christmas Party
- 12/13/19 (Virgie & Laura) Interagency Mtg
- 12/16-20/19 Nancy Vacation
- 12/19/19 (Krista) CASSP
- 12/19/19 Youth Mental Health First Aid
- 12/19/19 (Virgie & Laura) System of Care
- 12/24-25/19 Holidays – Office Closed
- 12/31/19 Virgie's Last Day ☹
- 1/1/20 Holiday – Office Closed
- 1/2/20 Huber Meeting
- 1/6/20 Monthly TCM Call
- 1/7/20 Employee Relations
- 1/7/20 Chamber Govt Affairs
- 1/7/20 Mtg w/Jim from Huber

- 1/8/20 TCM Meeting
- 1/8/20 Mtg w/Missy Johns-LOQW
- 1/9/20 Management Mtg
- 1/9/20 TCM Management Mtg
- 1/9/20 Chamber of Commerce Banquet
- 1/12-1/17/20-Laura-National Leadership Institute
- 1/13/20 MACDDS Mtg w/Accountant
- 1/14/20 Board Meeting

## Upcoming Meetings/Events:

- 1/15/20 All Staff Meeting
- 1/15/20 Numotion Inservice
- 1/15/20 Kim-Area Scene
- 1/15/20 Tiffany-KLI Meeting
- 1/16/20 CASSP
- 1/16/20 Kim-Mandt
- 1/16/20 System of Care
- 1/16/20 MACDDS Govt Affairs
- 1/17/20 Comm Opp Bd Mtg
- 1/20/20 Holiday-Office Closed
- 1/21/20 CLC Team Mtg
- 1/21/20 UR Training
- 1/21/20 Due Process
- 1/22-23/20 MACDDS-Columbia
- 1/23/20 Melissa-Mandt
- 1/24/20 ATSU Presentation
- 1/27/20 Andy-EFS Toolkit Mtg-Kansas City
- 1/27/20 Vocational Rehabilitation Mtg
- 1/29/20 ATSU Presentation
- 1/30/20 Management Meeting
- 2/3/20 Monthly TCM Call
- 2/4/20 Employee Relations Mtg
- 2/4/20 Chamber Govt Affairs
- 2/4/20 KRO Provider Mtg
- 2/7/20 Charting the LifeCourse Mtg
- 2/11/20 MACDDS Legislative Day
- 2/11/20 Board Meeting
- 2/12/20 All-Staff Meeting
- 2/14/20 State of the City Address
- 2/17/20 Holiday-Office Closed
- 2/18/20 CLC Team Mtg
- 2/19/20 Area Scene
- 2/20/20 CASSPP
- 2/20/20 System of Care
- 2/20/20 MACDDS Govt Affairs
- 2/21/20 Comm Opp Bd Mtg
- 2/24/20 Vocational Rehabilitation
- 2/26/20 TCM MACDDS Mtg
- 2/26-27/20 MACDDS Meeting
- 2/26/20 RICC Mtg