

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
November 12, 2019**

MINUTES

BOARD MEMBERS PRESENT: Don Crosby, Beverly Grubrich, Jo Hall, Susie Keim, Julie Lochbaum, John McConnell, Jeff Silvernail, Dale Stone and Tyson Treasure

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Julie Atchley, Tiffany Busch, Tom Deblauw, Jessica Guyton, Connie Johnson, Nancy Pennington and Virgie Scharn

GUESTS PRESENT: James Allen, Susan Dublin, Dan Martin, Royce Kallerud

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

CLIENT PROFILE: Tom DeBlauw introduced James Allen. James talked about how much he appreciates Tom and Virgie and how much they have helped him. He said he also appreciates SB40 and thinks it's a great program for helping a lot of people in the community. He just got a job at McDonald's and has gotten a lot of feedback from customers about how clean it is since he has worked there. He also works at a lumber yard. He is proud to be self-sufficient. He takes care of his home and likes to cook. He says his guardian, Rhonda Noe, is one of the best and he has learned a lot from her. He says he is honored to speak to us today and that he is very thankful for SB40.

BOARD EDUCATION: Susan Dublin introduced herself, Dan Martin and Royce Kallerud from the FLATS project. Susan spoke about the conception of the project and about hopes to build an accessible restroom at one of the trail heads. They are working to fund and put together a nature playground at the trailhead on Osteopathy Street. Royce spoke about their mission of accessibility and inclusion.

MINUTES APPROVED: A motion was made by John to approve the minutes of the October board meeting. Beverly seconded the motion, which was approved by the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

TREASURER'S REPORT APPROVED: Julie Atchley presented the financial statements for October.

Jo made a motion to approve the financial statements as presented. Jeff seconded the motion, which passed with the following vote: Don Crosby-aye, Beverly Grubrich-aye, Jo Hall-aye, Susie Keim-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

Nancy presented the summary of individual funding requests for the previous month. They consisted primarily of transportation, dental treatment and Occupational Therapy evaluations. Total funds approved were \$16,501.

EMPLOYEE RELATIONS REPORT: There is nothing to report at this time.

EXECUTIVE DIRECTOR'S REPORT: Nancy presented her report for the previous month. We had a lot of trainings in October. We hired Laura Morrow as our new Director of Service Coordination and promoted Susan Lassabe as our new Team Lead. We have an opening for a new Service Coordinator. Logging was up last month. Andy was appointed for the Employment First Specialist Toolkit.

OTHER BUSINESS/ANNOUNCEMENTS: Connie talked about plans for Virgie's retirement party on December 10th.

NEXT MEETING: The next regular board meeting will be held Tuesday, December 10, at 6 p.m. Meeting adjourned at 7:00 pm.

Respectfully submitted by:

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on November 13th, 2018.

Don Crosby, Board Chairman