

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
April 15, 2025**

MINUTES

BOARD MEMBERS PRESENT: Myra Collins, Don Crosby, Julie Lochbaum, John McConnell, Dennis Miller, Becky Pike and Jeff Silvernail

BOARD MEMBERS ABSENT: Melissa Hocker, Carla Mayer

STAFF PRESENT: Julie Atchley, Tiffany Busch, Melissa Cline, Sean Jacob, Susan Lassabe and Laura Morrow

GUESTS PRESENT: None

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Dr, Kirksville, Missouri. Chairman Don Crosby called the meeting to order at 6:00 p.m. after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

PRESENTATIONS: None

MINUTES: John moved to approve the minutes of the March board meeting. Dennis seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, John McConnell-aye, Dennis Miller- aye, Becky Pike-aye and Jeff Silvernail-aye.

FINANCIAL REPORTS FOR APPROVAL: Julie Atchley presented the financial statements for the previous month. John moved to approve the statements as presented. Dennis seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, John McConnell-aye, Dennis Miller- aye, Becky Pike-aye and Jeff Silvernail-aye.

FINANCIAL REPORTS INFORMATION ONLY: Julie Atchley presented the monthly funding report and a summary of individual funding requests for the previous month. Tiffany presented the Partnership for Hope funding report for the previous month.

FUNDING REQUESTS: None

STAFF REPORTS:

- **EMPLOYEE RELATIONS REPORT:** Tiffany presented the employee relations report for the previous month.
- **TCM UPDATE:** Susan presented the TCM report for the previous month.
- **COMMUNITY LEARNING CENTER REPORT:** Melissa Cline presented the CLC report for the previous month.
- **EXECUTIVE DIRECTOR'S REPORT:** Sean presented the Executive Director's report for the previous month.

OLD BUSINESS: None

NEW BUSINESS: None

ANNOUNCEMENTS: Thanks to Don Crosby for 20 years of service on the Board, this is his last meeting.

The next board meeting is scheduled for Tuesday April 15th at 6 p.m. Meeting adjourned at 7:20 p.m.

Respectfully submitted by:

Tiffany Busch, Executive Assistant

The foregoing minutes were approved by the SB40 Board on May 20, 2025.

Jeff Silvernail, Board Vice-Chairman