

Adair County SB40 Developmental Disability Board Executive Director's Report – March 14th, 2023

Accountability:

The calculated TCM revenue billed and unpaid at the end of February had reached a substantial level. We felt it important to do the true-up adjustment in February rather than wait until the end of the quarter. We will re-calculate and true-up the entry again in March. TCM revenues have averaged \$106k per month so far this year, compared to \$96k/month average last Fiscal YTD. Personnel expense continues to be under budget more than TCM revenue is under budget YTD.

We are also watching tax levy receipts closely and true-up that accrual at the end of February as well. Going forward, any payments received through the end of June will be booked directly to revenue.

Infrastructure:

There are no known major infrastructure issues at this time.

Community Engagement:

Several members of staff have been assisting Melissa to coordinate the Community Engagement Conference. Interagency sponsorships are strong again this year. Conference promotions are out there and pre-registrations are coming in. We have more breakout sessions, more exhibitors and more sponsors than ever. We hope that translates to more participation but remain nervous about the impact of changing locations and days of the event.

The Spotlight Awards Banquet has more interest this year than last. The dinner was held on March 9th and had nearly 100 people RSVP. Media coverage of the event was strong. Moving forward we will begin recognizing *monthly* award recipients on social media, with intent to select annual award winners each March.

Talent & Leadership:

Our two newest Service Coordinators are nearly completed with the majority of the orientation materials and beginning to handle their assigned caseloads. They are doing great. Unfortunately, we are losing a Service Coordinator to Chariton Valley Association (CVA). Chris Farrell came to us from CVA in 2021. She has chosen to return to CVA as she finds she misses direct services. While she has done a phenomenal job, we also know the individuals at CVA benefit from her work in direct services. We have begun recruiting for a new hire.

Staff have begun their training on the new HRST (Health Risk Screening Tool) software this month. There are still a lot of details to be worked through in the training and process flow. Staff did attend a presentation by Dr. Escude & HRST Administrators, where they explained how data from the HRST assessments can help anticipate and proactively plan for healthcare needs. It's hopeful that when we explain this to those providing natural home supports will encourage them to cooperate with this mandatory requirement of receiving waiver services.

State of Disability Issues:

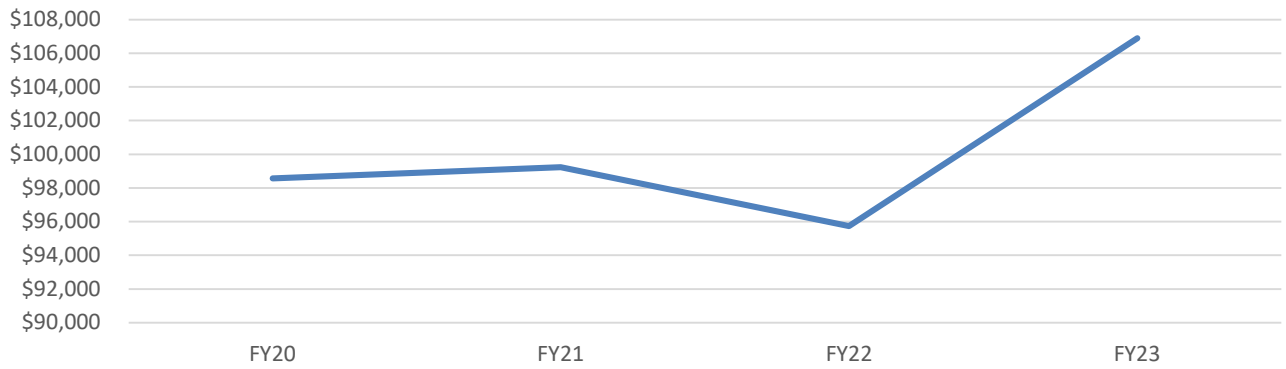
During Developmental Disabilities Legislative Day on March 1st, Nancy Pennington represented MACDDS and Crystal represented Adair SB40. We met with Sen. O'Laughlin, Sen. Black, Rep. Busick and Rep. Sharpe. We also dropped information about the Adair SB40 services at the Governor's office. It's important to note that all of our local representatives are very familiar with the programs and services of Adair SB40. They seem supportive. They were all empathetic to our concerns about the potential impact of revisions to the Personal Property Tax Assessments pending before the Senate (with multiple proposals in the House as well). As we move into budgeting for FY24, we are under advisement that some sort of reduction in those tax revenues should be anticipated.

There was also not a lot of encouragement about the request for a rate increase for our Targeted Case Management Services making it into the FY24 Budget. Nancy continues to meet with the House Budget Committee members. Rep. Sharpe is on the House Budget Committee and said that he will likely follow recommendations of the Committee Chair Cody Smith. Nancy reports that Rep Smith has been given all of the information needed relative to the rate increase. The Chair is also empathetic but non-committal about recommending the add-on to the Divisions Budget request. Ray Bozarth with Sen. Hawley's office attended the Kirksville Chamber Annual Banquet. He told us that he appreciated the content and frequency of the information provided to legislators by Adair SB40. He stated it was far more than he sees around the state.

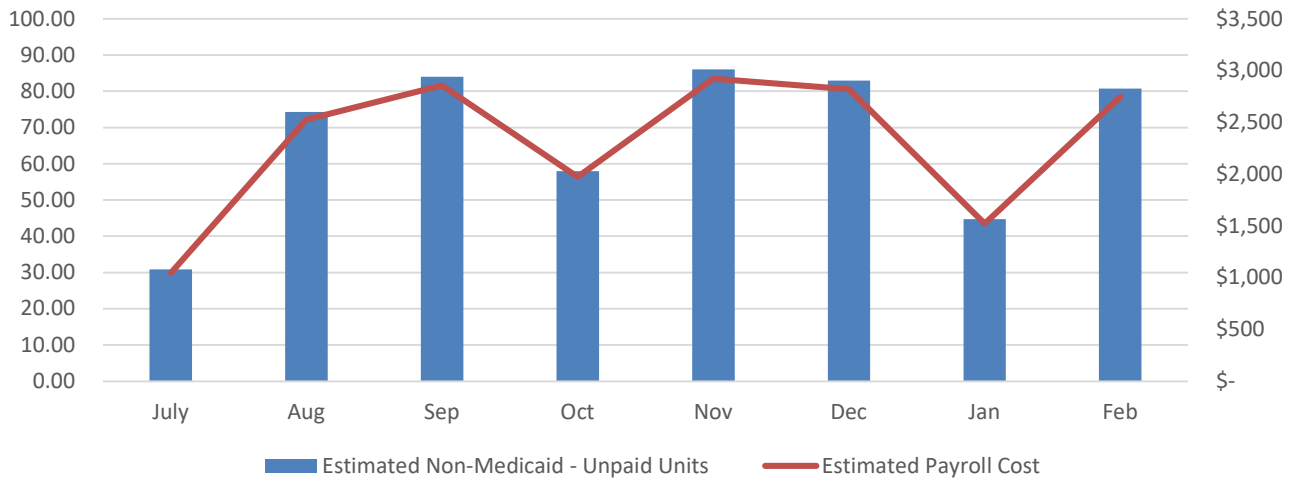
Adair County SB40 Dashboard		Feb-23
<u>Variance to Budget</u>	<u>Actual FY22</u>	<u>Pacing YTD</u>
Property Tax Revenue vs Budget	\$ 68,209	\$ 57,547
TCM Revenue vs Budget	\$ (89,158)	\$ (53,864)
Personnel Expense vs Budget	\$ (90,078)	\$ (56,644)
Program Direct Expense vs Budget	\$ 7,952	\$ 1,438
In-Direct Expense vs Budget	\$ 48,234	\$ 19,345
Surplus/Deficit YTD	\$ 59,396	\$ 56,383
<u>Targeted Case Management</u>	<u>Actual FY22</u>	<u>Thru 02.23</u>
Current Caseload	420	444
Number of Service Coordinators <i>working</i>	10.5	12
Avg TCM Logged Billable Hours/ Mo	1,070	1129
Avg TCM PAID Billable Hours/ Mo	1,024	1042
Avg Non-Medicaid (Unpaid 'Billable' Hours)/Mo	46	68
Budgeted Billable Hours/Mo	1,096	1,097
Average Billable Hours per SC	102	87
Budgeted Log Hours per SC	104	91
Actual Caseload Per SC	40	37
Goal Caseload Per SC	35	35
Actual Hours per Person Served	2.55	2.54
Goal Hours per Person Served	3.00	3.00
Actual Average Billable Hours Per Day Per SC	n/a	4.9
Goal Average Billable Hours Per Day Per SC	n/a	5.6
<u>Partnership for Hope Grants</u>	<u>YTD</u>	<u>YTD</u>
Total Annualized PfH Approved	76,727	59,619
Total Actual YTD PfH Expense	29,386	22471
Total Actual PfH Expense Last Year	36,702	29386
# of Participants	51	41
Cash Reserves	520,342	499,901
<u>Personnel</u>	<u>YTD</u>	<u>YTD</u>
Total Budgeted Personnel (FT)	20	20
Total Budgeted Personnel (PT)	1	4
Total Actual Personnel (FT)	19.0	21
Total Actual Personnel (PT)	3.0	3
Total Budgeted SCs	12	12
Total Actual SCs	11	13
<u>Community Learning Center</u>	<u>YTD</u>	<u>YTD</u>
CLC Direct Program Expense	6,802	8150
CLC Staff Actual	1.5	1.5
CLC Staff Budgeted	1.0	1.5

Jan – 23: 13 Service Coordinators, 0 Vacancies – 444 Caseload

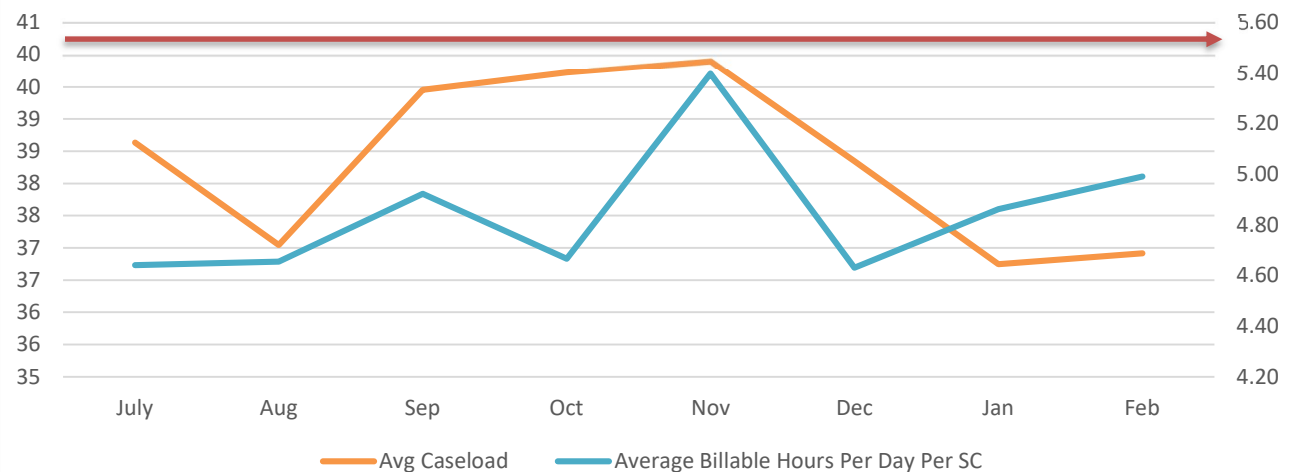
Average Monthly TCM Revenue July - Feb (8 months) YTD



Non-Medicaid CM Services FY23



Comparison Avg Caseload vs Logged Billable Hrs FY23



TCM Revenue below budget \$54k YTD
Personnel Expenses below budget \$57k YTD