

Adair County SB40 Developmental Disability Board
Executive Director's Report – May, 2021

Service Coordination – Current caseload = 411. Logging for April was 1,115 hours. Our newest two service coordinators have already taken on partial caseloads. Virgie continues to work part-time to help out. There have been some meetings held in our conference room, and it is great to see people. Some visits are still able to be held virtually and electronic signatures are still an option, so we are in a hybrid status.

Infrastructure – We revised our internal guidance to allow staff to enter each other's offices with permission and have reopened the employee lounge. Limited trainings are being held at the CLC. Tiffany continues to seek a company to perform maintenance on our interior lift so that it may be inspected. The updated key card system has been installed at the CLC as well.

Talent/Leadership – We continue to celebrate successes and work to build morale during this ever-changing time. We held our in-person all-staff lunch on April 21st. Applications are being received to fill the Executive Director vacancy.

Community Engagement – Melissa has planned some summer camps to be held in place of the traditional youth summer program. She has also planned some outdoor activities with registration required to ensure the groups do not get overly large.

MACDDS – The House and Senate have both proposed funds in the budget for rate rebasing with the final determination to come out of conference this week. I have been hired as the new Executive Director, and will assume my duties on June 1st. We will be partnering with MOPELRA for our annual conference to be held in Columbia 9/29-10/1.

Meetings/Events attended:

- 4/14/21 All-Staff Meeting
- 4/15/21 CASSP
- 4/15/21 MACDDS Board Mtg
- 4/15/21 System of Care
- 4/15/21 MACDDS Governmental Affairs
- 4/16/21 UR Committee Mtg
- 4/16/21 DMH Conference Call
- 4/16/21 Comm Opp Bd Mtg
- 4/19/21 MACDDS Exec Committee Mtg
- 4/20/21 CLC Team Meeting
- 4/20/21 Mtg w/Val Huhn
- 4/20/21 Mtg w/Jim Davis from Huber
- 4/21/21 TCM Team Mtg
- 4/21/21 All-Staff Lunch
- 4/21/21 Area Scene – ATSU
- 4/22/21 Joint MACDDS/MOPELRA Mtg
- 4/23/21 UR Committee Mtg
- 4/23/21 All-Staff Meeting
- 4/23/21 LEAP Workgroup Mtg
- 4/26/21 MACDDS Exec Comm Mtg
- 4/28/21 MACDDS TCM Meeting
- 4/28/21 MACDDS Conference Comm Mtg
- 4/28/21 MACDDS HR Training
- 4/28/21 MACChat

- 4/29/21 MACDDS Membership Mtg
- 4/30/21 UR Committee Mtg
- 5/3/21 Monthly TCM Conference Call
- 5/3/21 MACDDS Exec Comm Mtg
- 5/4/21 Employee Relations Mtg
- 5/4/21 Governmental Affairs Mtg
- 5/4/21 Quarterly Provider Mtg
- 5/4/21 Management Team Mtg
- 5/5/21 TCM Meeting
- 5/7/21 UR Committee Mtg
- 5/11/21 Board Meeting

Upcoming Meetings/Events:

- 5/12/21 All-Staff Meeting
- 5/12-5/17 Nancy Vacation
- 5/14/21 UR Committee Meeting
- 5/18/21 CLC Team Meeting
- 5/18/21 Mtg w/Jess Bax
- 5/19/21 Area Scene
- 5/20/21 CASSP
- 5/20/21 System of Care
- 5/21/21 UR Committee Meeting
- 5/21/21 Comm Opp Bd Mtg
- 5/26-27 MACDDS Meetings
- 5/28/21 Nancy's Last Day