

Adair County SB40 Developmental Disability Board

Executive Director's Report – April, 2020

Service Coordination – Current caseload = 425, a record high, which lends us to consider adding an additional service coordinator if these numbers maintain at this level, which is expected. Logging for March was 1118.07 hours, which was an average of 102 hours per 11 service coordinators. This was higher than I expected given the transition to telecommuting. Service coordinators are working to contact every person on their caseload this month to help them understand what is required for them to remain safe.

High Hope Update – They are scheduled to close on the Pepsi building on May 1st. We will be sending them a check for \$140,000, which is the funding we committed several months ago as the match for the Community Development Block Grant.

Operations & Infrastructure – Our SB40 team has been incredible at adapting to things very quickly and doing their best to ensure the wellbeing of the people they serve, even while dealing with their own concerns about family, friends and themselves. The management team has been focusing on the emotional and physical well-being of our staff and the people they serve during this time. Our internal committees continue to meet via Zoom, with the Social committee planning a scavenger hunt during the all-staff meeting. The Charity committee is still planning a blood drive, hopefully for May. We've purchased a few additional items for people to work more efficiently in their homes. People have been very adaptable and patient as they've had to figure out new ways to get their work done. We are on the list to have the CLC used as a possible emergency shelter if needed.

Training – We kicked off the Relias training program just in time to assign courses for staff to work on at home. We're impressed the both the content and the dashboard tracking system. We have also been working on the PII program on cybersecurity through Huber.

Outreach – Most activities have been canceled for the time being. The service coordinators and CLC staff are all reaching out to the folks we serve to ensure their well-being.

MACDDS – We visited with Sheli Reynolds from UMKC-Institute on Human Development about specific needs related to service coordinator competencies and review guidelines from DMH. We also discussed waiver assurances and the new case management system that DMH is developing with a focus on Value Based Purchasing and measuring outcomes. We had a presentation on Medical Marijuana as it relates to patient use. Vocational Rehabilitation discussed their upcoming summer program and guidelines. Senate Bill 684 is gaining traction in the legislature to remove Prior Quarter Coverage for Medicaid participants. This would be detrimental to us as an organization and to the people we support. There are several issues with people's Medicaid not being renewed in a timely manner, most due to system issues with the Family Support Division, and the current status of prior quarter coverage ensures that people do not lose their coverage while things are being taken care of. Discussion was also held on the importance of the 2020 Census and making sure that every person is counted. The Division is also planning for a Tech Summit during the first week of November.

Community Development – I met with students and leaders regarding the possible partnership with ATSU to add disability education as part of their curriculum. They will work

on a proposal to show how their program can benefit our Adair County folks and will share at the April board meeting. Rodney Sadler from the City of Kirksville reached out this week to schedule a meeting on 3/19 regarding the Aquatic Center project. There will be a Greenwood fundraising committee meeting next week.

Community Learning Center – Kim and Melissa are hosting Facebook Live events twice daily to share programming on our SB40 Facebook page. We have made the decision to cancel our Summer Program as the safety of the participants would be a challenge. More information about the CLC can be found in their monthly report.

Meetings/Events attended:

- 3/11/20 All-Staff Meeting
- 3/12/20 Julie-NEMO CIT Mtg
- 3/13/20 UR Committee Mtg
- 3/16/20 Team Planning Mtg re COVID-19
- 3/16/20 Onboarding Mtg w/Relias
- 3/17/20 Begin Working from Home
- 3/19/20 CLC Team Mtg
- 3/19/20 CASSP
- 3/19/20 UR Committee Mtg
- 3/19/20 System of Care
- 3/19/20 MACDDS Govt Affairs
- 3/20/20 Friday Happy Half Hour
- 3/23/20 Management Team Mtg
- 3/25/20 TCM Team Mtg
- 3/25/20 Relias Onboarding Mtg
- 3/26/20 UR Committee Mtg
- 3/26/20 MACDDS Mtg
- 3/27/20 DMH Conference Call
- 3/27/20 Friday Happy Half Hour
- 3/27/20 TrueLink Call
- 3/31/20 Relias Onboarding Mtg
- 3/31/20 MACDDS Conference Committee Mtg
- 4/2/20 Management Meeting
- 4/2/20 MACDDS Board Mtg
- 4/3/20 DMH Conference Call
- 4/3/20 Friday Happy Half Hour
- 4/6/20 Monthly TCM Call
- 4/6/20 Relias Onboarding Mtg
- 4/7/20 Employee Relations Mtg
- 4/7/20 Charity Committee Mtg
- 4/8/20 TCM Team Mtg
- 4/9/20 UR Committee Mtg
- 4/9/20 Julie-NEMO CIT
- 4/10/20 DMH Conference Call
- 4/10/20 Friday Happy Half Hour
- 4/13/20 Floating Holiday – OFFICE CLOSED

Upcoming Meetings/Events:

- 4/14/20 Board Meeting-CANCELLED
- 4/15/20 All-Staff Meeting
- 4/15/20 TrueLink Mtg
- 4/16/20 CASSP
- 4/16/20 System of Care
- 4/17/20 UR Committee Mtg
- 4/17/20 DMH Conference Call
- 4/17/20 Friday Happy Half Hour
- 4/20/20 Quarterly Mtg w/KRO
- 4/20/20 Due Process
- 4/21/20 CLC Team Mtg
- 4/21/20 Relias Onboarding Mtg
- 4/22/20 Administrative Professionals Day
- 4/22/20 TCM MACDDS Mtg
- 4/22/20 MACDDS Conference Committee Mtg
- 4/23/20 DMH Webinar
- 4/23/20 MACDDS Mtg
- 4/23/20 Employment Mtg w/DMH
- 4/24/20 UR Committee Mtg
- 4/24/20 DMH Conference Call
- 4/24/20 Friday Happy Half Hour
- 4/27/20 Laura-Vocational Rehabilitation
- 4/30/20 Management Meeting
- 5/12/20 Board Meeting
- 5/13/20 All-Staff Meeting
- 6/23/20 Mental Health Champions Banquet