

Adair County SB40 Developmental Disability Board Executive Director's Report – January 10, 2023

Accountability:

December financials were hit hard resulting in a large negative surplus, but this is largely due to the timing of the \$25k COI grant paid in December, the negative accrual adjustment to TCM revenue adjusting for the Non-Medicaid hours and the continuing conservative estimations on tax levy funds to be received. Half of the Fiscal Year is completed leaving YTD Surplus \$50k below plan.

- We are currently accruing Levy Tax revenue at 80% to FY23 Budget. We will adjust that accrual based upon January & February receipts, which should boost the FYTD Surplus. Dec Property Tax receipts were +15% to last December. This is a good indicator that our Budget of +5% to LY is conservative.
- Personnel expenses are currently pacing -8%/- \$56k to YTD budget while TCM revenue is pacing -7%/- \$47k YTD. This variance will catch up in January/February with the hire of 2 Service Coordinators.

Partnership for Hope waivers are currently well below our commitment, 41 individual's vs 51 planned. The current TCM caseload remains at 441 individuals, no net change over last month.

Infrastructure:

The floor in the basement of the DDRC is almost completed (as of 1/6/23). It has been very inconvenient for staff who were forced to work from home, at the CLC or crowded in upstairs offices. The chemical smells were incredibly strong. However, the floor is looking beautiful and will be huge improvement for the team. Although we may want to do some cement work in the CLC Parking lot early next Fiscal Year, there are no other major infrastructure issues known at this time.

Community Engagement:

The HHS Funds which needed to be allocated before December 31, 2022 were spent on the promotional launch of NEMO Resources and the completion of the Sensory Room.

- The Google ads for NEMOResource.org (with the SB40 logo) had 164k impressions in December, and that doesn't include impressions from the Billboard ad purchased.
- Various community leaders have been in the CLC during December and familiarized themselves with our programs.
- Community and Social media coverage was robust and yielded many positive comments.

The agenda for the Community Engagement Conference is penciled in and now the committee is working on boosting sponsorships and the logistics of the day (given the new location and expanded space). We have more presenters, including Self-Advocates presenting the keynote and their own track on planning tools. Self-Advocates will be paid a small stipend plus travel costs. The total cost will be in line with the cost of the keynote speaker last year.

The \$90k building & security grant to COI has been fully expended and they have turned in the receipts/invoices for review. The \$25k emergency grant given in December was just enough to get them through December. At last report they have not started their FY23 Budget yet, which began 1/1/23.

Talent & Leadership:

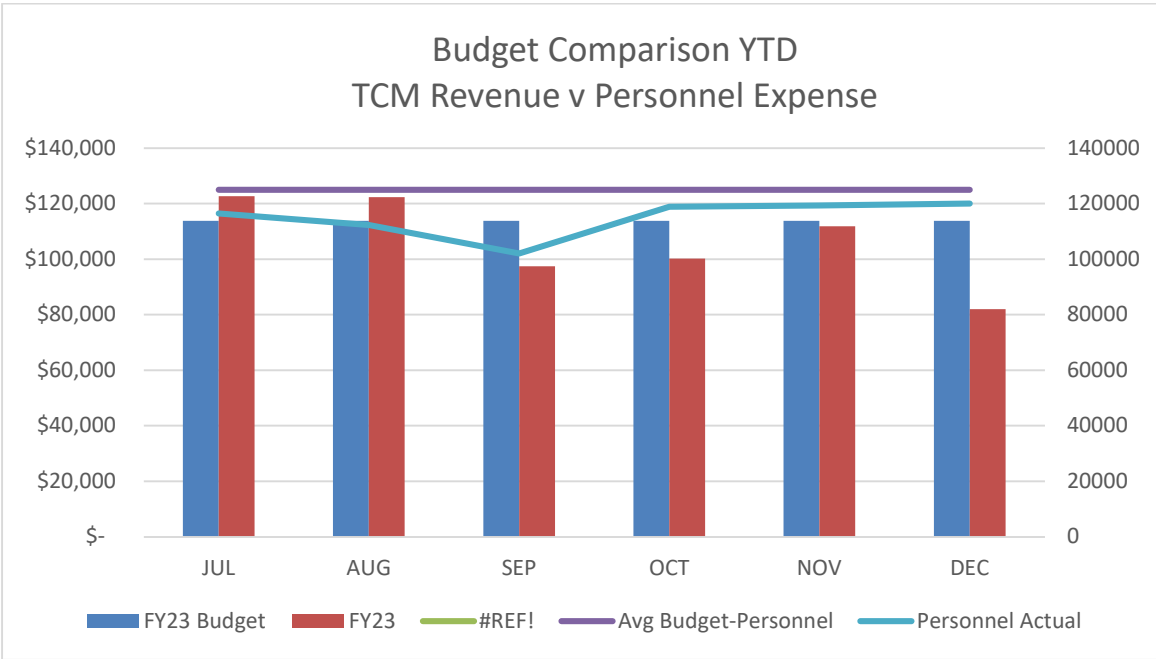
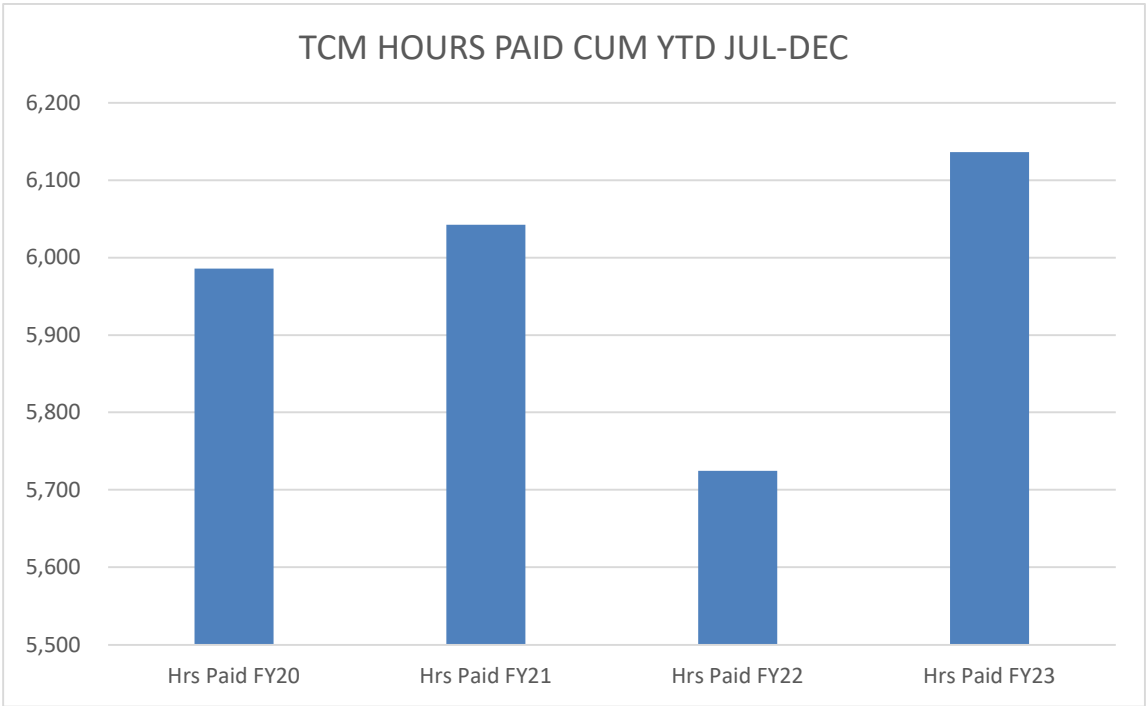
We are fully staffed. Our two newest SCs started January 3rd. Prior to their start date the management team and HR reviewed the Orientation & Training plan. The new Employee Handbook has been drafted and is ready for Board Committee review.

State of Disability Issues:

MACDDS completed their 2023 Session push card for distribution to representatives. Beginning with the January 2023 MACDDS meeting, Capital visits will be scheduled in Jefferson City. The political climate on Personal Property Taxes appears to be increasing in favor of Sen. Eigel's efforts to eliminate. He is garnering increasing voter support in urban areas. There is lots of chatter about the Missouri Budget surplus resulting in tax cuts elsewhere.

Adair County SB40 Dashboard		Dec-22
<u>Variance to Budget</u>	<u>Actual FY22</u>	<u>Pacing YTD</u>
Property Tax Revenue vs Budget	\$ 68,209	\$ (67,500)
TCM Revenue vs Budget	\$ (89,158)	\$ (46,853)
Personnel Expense vs Budget	\$ (90,078)	\$ (55,779)
Program Direct Expense vs Budget	\$ 7,952	\$ 333
In-Direct Expense vs Budget	\$ 48,234	\$ 16,326
Surplus/Deficit YTD	\$ 59,396	\$ (49,742)
<u>Targeted Case Management</u>	<u>Actual FY22</u>	<u>Thru 12.22</u>
Current Caseload	420	441
Number of Service Coordinators <i>working</i>	10.5	11
Avg TCM Logged Billable Hours/ Mo	1,070	1026
Avg TCM PAID Billable Hours/ Mo	1,024	998
Avg Est Non-Medicaid (Unpaid 'Billable' Hours)	46	28
Budgeted Billable Hours/Mo	1,096	1,097
Average Billable Hours per SC	102	93
Budgeted Log Hours per SC	104	91
SC Avg Caseload	40	40
Avg Case Load Goal	35	35
Hours Per Person Served	2.55	2.33
Hours Per Person Served Goal	3.00	3.00
<u>Partnership for Hope Grants</u>	<u>YTD</u>	<u>YTD</u>
Total Annualized PfH Approved	76,727	65,829
Total Actual YTD PfH Expense	29,386	17894
Total Actual PfH Expense Last Year	36,702	29386
# of Participants	51	41
Cash Reserves	520,342	
<u>Personnel</u>	<u>YTD</u>	<u>YTD</u>
Total Budgeted Personnel (FT)	20	20
Total Budgeted Personnel (PT)	1	4
Total Actual Personnel (FT)	19.0	19
Total Actual Personnel (PT)	3.0	3
Total Budgeted SCs	12	12
Total Actual SCs	11	11
<u>Community Learning Center</u>	<u>YTD</u>	<u>YTD</u>
CLC Direct Program Expense	6,802	6394
CLC Staff Actual	1.5	1.5
CLC Staff Budgeted	1.0	1.5

Dec - 22: 1 SC Vacancy – 441 Caseload



TCM Revenue below budget \$\$47k YTD
Personnel Expenses below budget \$56k YTD