

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
August 22, 2023**

MINUTES

BOARD MEMBERS PRESENT: Myra Collins, Don Crosby, Julie Lochbaum, Carla Mayer, John McConnell, Dennis Miller, Jeff Silvernail, Tyson Treasure and Debra Wohlers

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Crystal Amini-Rad, Julie Atchley, Tiffany Busch, Melissa Cline, Sean Jacob, Susan Lassabe and Andy Magruder

GUESTS PRESENT: Bevan Flynn; High Hope, Jessica Phillips

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Chairman Don Crosby called the meeting to order at 6:00 p.m. after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

PRESENTATIONS (NON-VOTING): Andy Magruder, Service Coordinator, introduced Jessica Phillips. Jessica spoke to the board about her recent successes. She has received a bachelor's degree in Speech Language Pathology and has been accepted into a graduate program. With help from funding from SB40, Jessica was able to go on a trip to Mexico with a class to work with children with speech and language issues. Jessica is also now working as a PA for individuals with developmental disabilities.

PUBLIC HEARING: Chairman Don Crosby called the Public Hearing to order. The Public Hearing has been published in the required manner. No citizens provided comment. The budget shows the priorities for the coming year. Don asked the directors to consider whether the funding was necessary for the operations of the organization. Dennis moved that the board impose a tax levy at the highest possible level in accordance with local and state statutes not to exceed \$0.15 per \$100 assessed valuation and authorized signing the documents as required for submission to the Adair County Clerk. John seconded the motion, which passed with the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Carla Mayer-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Tyson Treasure-aye, Deb Wohlers-aye. Don closed the Public Hearing.

MINUTES: Don requested an edit to the minutes to remove the line "after the board retreat" on the call to order section. Julie Lochbaum moved to approve the minutes of the June board meeting with the suggested edit. John seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Carla Mayer-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Tyson Treasure-aye, Deb Wohlers-aye.

FINANCIAL REPORTS FOR APPROVAL: Julie Atchley presented the financial statements for the previous month. Dennis moved to approve the statements as presented. Debra seconded the motion, which was approved by the following vote Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Carla Mayer-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Tyson Treasure-aye, Deb Wohlers-aye.

FINANCIAL REPORTS INFORMATION ONLY: Julie Atchley presented the monthly funding report and a summary of individual funding requests and Crystal presented the Partnership for Hope funding report for the previous month.

FUNDING REQUESTS: There are none at this time.

STAFF REPORTS:

- **EMPLOYEE RELATIONS REPORT:** Tiffany presented the employee relations report for the previous month.
- **TCM UPDATE:** Sean presented the TCM report for the previous month.
- **COMMUNITY LEARNING CENTER REPORT:** Melissa presented the Learning Center report for the previous month.
- **EXECUTIVE DIRECTOR'S REPORT:** Crystal presented her report for the previous month.

OLD BUSINESS:

- There is none at this time.

NEW BUSINESS:

- **CONFLICT OF INTEREST RESOLUTION:** Dennis moved that we renew our Conflict-of-Interest Resolution for the Missouri Ethics Commission. John seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Carla Mayer-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Tyson Treasure-aye, Deb Wohlers-aye.

ANNOUNCEMENTS: The next board meeting will be the annual board meeting, held Tuesday, September 12th at 6 p.m. Meeting adjourned at 7:12 p.m.

Respectfully submitted by:

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on September 12, 2023.

Don Crosby, Board Chairman