

**NOTICE OF BOARD RETREAT**  
**ADAIR COUNTY SB40 DEVELOPMENTAL DISABILITY BOARD**  
**1107 Country Club Drive, Kirksville, MO 63501**  
**November 6, 2021 9:00 AM**

Notice is hereby given that the Adair County SB40 Developmental Disability Board will conduct its annual Board Retreat from 9:00 a.m. to 3:00 p.m. followed by the regular monthly meeting at 3:00 p.m. on Saturday, November 6th, 2021, at the Adair County SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Mo. The meeting will also be held via Zoom. Please email [sb40@sb40life.org](mailto:sb40@sb40life.org) to obtain the Zoom link.

AGENDA – Retreat

9A	Oaths of Office Breakfast, introductions & ice breaker	Don Crosby Facilitator
10A	Overview Strategic Plan 2021 <i>Mission, Values, Vision</i>	Crystal Aminirad
10:15A	Overview Targeted Case Management Services	Sean Jacob
10:45A	Overview CLC / Community Engagement	Melissa Cline
11:15A	Wrap up of Program strategy & goals	Crystal Aminirad
11:30A	360 Committee Report	Tiffany Busch
12:00P	Catered Lunch for Directors and Managers (Cathy March)	
1:00P	DMH Vision & Focus: <i>Software/IT upgrades, DMH structure changes, Values Based Purchasing</i>	Duane Shumate
2:00P	Directors SWOT Analysis	Facilitator
3:00P	Regular Meeting of the Board	Board of Directors

Representatives of the news media may obtain copies of this notice by contacting:  
Tiffany Busch, Administrative/HR Manager  
314 E. McPherson, Kirksville, MO 63501  
(660)665-9400 [sb40@sb40life.org](mailto:sb40@sb40life.org)  
Posted November 2, 2021

**NOTICE OF OPEN MEETING**  
**ADAIR COUNTY SB40 DEVELOPMENTAL DISABILITY BOARD**  
**1107 Country Club Drive, Kirksville, MO 63501**  
**November 6, 2021 3:00 PM**

Notice is hereby given that the Adair County SB40 Developmental Disability Board will conduct its annual Board Retreat from 9:00 a.m. to 3:00 p.m. followed by the regular monthly meeting at 3:00 p.m. on Saturday, November 6th, 2021, at the Adair County SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Mo. The meeting will also be held via Zoom. Please email [sb40@sb40life.org](mailto:sb40@sb40life.org) to obtain the Zoom link.

AGENDA

- CALL TO ORDER, Chairman, Don Crosby
- Approval of October 12, 2021 meeting minutes
- Approval of Adair DD Link October 26, 2021 meeting minutes
- Financial Reports – Julie Atchley
  - Financial Statements October
  - Forecast for FY22 Year End Financial Statement
- Funding Requests/Monthly Funding Report
  - Individual funding requests – Julie Atchley
  - Partnership for Hope Funding report – Crystal Aminirad
- Employee Relations Report – Tiffany Busch
- TCM Update - Sean Jacob
- Community Learning Center Report – Melissa Cline
- Executive Director’s Report – Crystal Aminirad
- Other Business/Announcements
  - Greenwood Center Update – Julie Lochbaum
  - Affirmation of Mission, Values and Vision Statements of SB40
  - Approval of Strategic Plan:
    - DBA for promotional / marketing purposes
    - Approval of use of online fundraising for DD Link: Donorbox and Stripe
  - Approval of Residential Requirements Policy revision
  - Next Board Meeting – Tuesday, December 7th, 2021, 6P
- Adjourn

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