

**Adair County SB40 Developmental Disability Board  
Board of Directors Meeting  
August 18, 2020**

**MINUTES**

**BOARD MEMBERS PRESENT:** Myra Collins, Don Crosby, Jo Hall, Julie Lochbaum, John McConnell, Dale Stone and Tyson Treasure

**BOARD MEMBERS ABSENT:** Beverly Grubrich and Jeff Silvernail

**STAFF PRESENT:** Julie Atchley, Kim Baker, Tiffany Busch, Laura Morrow and Nancy Pennington

**GUESTS PRESENT:** None

**CALL TO ORDER:** The Board convened virtually via online Zoom meeting. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

**PUBLIC HEARING:** Chairman Don Crosby called the Public Hearing to order. The Public Hearing has been published in the required manner. No citizens provided comment. The budget shows the priorities for the coming year. Don asked the directors to consider whether the funding was necessary for the operations of the organization. John moved that the board impose a tax levy at the highest level possible in accordance with local and state statutes not to exceed \$0.15 per \$100 assessed valuation and authorized signing the documents as required for submission to the Adair County Clerk. Julie seconded the motion, which passed with the following vote: Myra Collins-aye, Don Crosby-aye, Jo Hall-aye, Julie Lochbaum-aye, John McConnell-aye, Dale Stone-aye and Tyson Treasure-aye. Don closed the Public Hearing.

**BOARD MEMBER INTRODUCTIONS:** Nancy introduced our new board member, Myra Collins.

**MISSION MOMENT:** Laura talked about a funding request that the UR committee approved for an individual. He has challenges maintaining his weight and needs 5 cans of Ensure per day. He was running out of Ensure and Medicaid denied coverage for him to get more. His Service Coordinator, Andy Magruder, is helping him apply for funding through different vendors and Rider Drug donated 2 cases of Ensure to him. The UR committee approved 3 additional cases to help him while he seeks other funding. The individual and his family sent a letter expressing their gratitude to SB40 and Andy.

**BOARD EDUCATION:** Nancy talked about the benchmarks that the Service Coordinators strive to meet to ensure quality and comply with CMS guidelines and contract requirements. They are required to do ongoing trainings and can set their own targets in some areas. We recently revised the benchmarks to make them more qualitative and attainable.

**MINUTES APPROVED:** A motion was made by Julie to approve the minutes of the June board meeting. John seconded the motion, which was approved by the following vote: Myra Collins-abstain, Don Crosby-aye, Jo Hall-aye, Julie Lochbaum-aye, John McConnell-aye, Dale Stone-aye and Tyson Treasure-aye.

**TREASURER'S REPORT APPROVED:** Julie Atchley presented the financial statements for June and July. John made a motion to approve the financial statements for audit as presented. Dale seconded the motion, which passed with the following vote: Myra Collins-aye, Don Crosby-aye, Jo Hall-aye, Julie Lochbaum-aye, John McConnell-aye, Dale Stone-aye and Tyson Treasure-aye.

**FUNDING REQUESTS:** Julie presented the summary of individual funding requests for the previous two months. They consisted primarily of transportation and dental treatment. Total funds approved were \$10,345.68 for June and \$7,114.00 for July.

**EMPLOYEE RELATIONS REPORT:** There is nothing to report at this time.

**EXECUTIVE DIRECTOR'S REPORT:** Nancy presented her report for the previous month. Logging improved in July. The Service Coordinators will be doing in person, open air visits starting 8/1/2020, which will help increase logging with travel time. DMH will no longer serve as payee for people who are not in residential services so we may become payee for some of them. FLATS, ATSU and Community Opportunities thank us for our support. NACD has dissolved and will no longer be providing funding to individuals.

**OTHER BUSINESS/ANNOUNCEMENTS:** The satisfaction survey summary for the past fiscal year showed a 40% return rate with primarily positive comments.

Tiffany has received a quote from Sprocket Technologies and requested approval to purchase a security camera system at a cost not to exceed \$2,500. John made a motion to approve this request, Tyson seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Jo Hall-aye, Julie Lochbaum-aye, John McConnell-aye, Dale Stone-aye and Tyson Treasure-aye.

Nancy asked if the board would like to send for RFP bids or retain our current auditor for another year. The board recommended that we retain our current auditor for 1 more year.

**NEXT MEETING:** The next regular board meeting will be held Tuesday, September 8, at 6 p.m. Meeting adjourned at 7:18 pm.

Respectfully submitted by:

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Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on September 8, 2020.

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Don Crosby, Board Chairman