

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
August 24, 2021**

MINUTES

BOARD MEMBERS PRESENT: Myra Collins, Don Crosby, John McConnell, Julie Lochbaum, Jeff Silvernail , Dale Stone, and Tyson Treasure

BOARD MEMBERS ABSENT: Beverly Grubrich, Latrisha Hicks

STAFF PRESENT: Crystal Amini-Rad, Julie Atchley, Tiffany Busch, Melissa Cline, Susan Lassabe

GUESTS PRESENT:

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

PUBLIC HEARING: Chairman Don Crosby called the Public Hearing to order. The Public Hearing has been published in the required manner. No citizens provided comment. The budget shows the priorities for the coming year. Don asked the directors to consider whether the funding was necessary for the operations of the organization. John moved that the board impose a tax levy at the highest level possible in accordance with local and state statutes not to exceed \$0.15 per \$100 assessed valuation and authorized signing the documents as required for submission to the Adair County Clerk. Dale seconded the motion, which passed with the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye. Don closed the Public Hearing.

MINUTES APPROVED: A motion was made by John to approve the minutes of the July board meeting. Jeff seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

TREASURER'S REPORT APPROVED: Julie Atchley presented the financial statements for July.

FUNDING REQUESTS: Julie Atchley presented the summary of individual funding requests for the previous month. They consisted primarily of transportation and dental treatment. Total funds approved were \$9,491.

Dale made a motion to approve the financial statements as presented. John seconded the motion, which passed with the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

Julie Atchley left the meeting.

EMPLOYEE RELATIONS REPORT: There is nothing to report at this time.

CASE STUDY: Susan talked about two brothers on her caseload who have a family history of intellectual disabilities. Their grandmother is their guardian. Susan has been spending a significant amount of time with these children and has been able to link them to counseling, financial assistance and supplies that they need. Involvement of Adair County SB40 has been helpful to them because they are able to stay in the home with their guardian where they feel safe and cared for.

COMMUNITY LEARNING CENTER REPORT: The CLC is currently closed to the public but Melissa Cline is still doing as much as she can via Zoom. Melissa has continued teaching Mandt classes in small groups. We have launched the AmbassaDDAIR volunteer program and are working on an intern program as well.

EXECUTIVE DIRECTOR'S REPORT: Crystal presented her report for the previous month.

OTHER BUSINESS/ANNOUNCEMENTS:

John made a motion that we renew our Conflict of Interest Resolution for the Missouri Ethics Commission. Jeff seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

Crystal presented quotes for a new server in the amount of \$11,547.87 and 3 new laptops in the amount of \$7,917.22. John made a motion to approve the expense up to the amount quoted. Dale seconded the motion, which passed with the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

Board Committee Assignments FY22: All previous committee assignments will remain the same. Don appointed Latrisha to the Community Engagement committee and Crystal to be the liaison to the Community Opportunities board.

NEXT MEETING: The next regular board meeting will be held Tuesday, September 14, at 6 p.m. Meeting adjourned at 7:15 p.m.

Respectfully submitted by:

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on September 14, 2021.

Don Crosby, Board Chairman