

## **Adair County SB40 Developmental Disability Board**

### **Executive Director's Report – March, 2020**

**Service Coordination** – Current caseload = 424, which is an increase of 11 from last month and a record high. KRO still has several more intakes being processed. Logging for February was 1085.87 hours, which was an average of 99 hours per 11 service coordinators. Several team members have still been battling illness this month, so this is a great result. Alan took on a full caseload effective 3/1/2020. We continue to refine processes and procedures within the TCM program.

**High Hope Update** – They are still moving along with the process of purchasing the Pepsi building. They hope to close on it mid to end of April. They will keep us updated.

**Operations** – Our internal committees have been hard at work. The Charity committee gathered items for the Pantry for Adair County fundraiser. They are coordinating a team event for the St. Patrick's Day 5K for NACD and planning a blood drive for May. The Social Committee held a fruit carry-in for Valentine's Day and has had a couple of birthday lunches. Risk Management has been working on the Emergency Procedure Manual and a subset of the Accreditation committee is lining out plans for the next few months. Employees also completed the open enrollment period for Aflac.

**Infrastructure** – The lifts are now in working order thanks to Tiffany's diligence and Wayne Hatfield coming back to the area. Our new copier is working well. Flooring has been replaced in the kitchen and restrooms at the CLC. We've added needed RAM to the server and have started the updated cybersecurity program. We will still need to purchase a new switch in the near future so are investigating options for that. We were without phone service for a couple of days this past week as the Sparklight crew cut the lines in the alley by mistake. Thanks to our connections at the City, the repairs were made quicker than anticipated.

**Training** – We will be kicking off the Relias training program mid-March. I appreciated the opportunity to attend the CARF training "Transforming Outcomes Data into Management Information" Institute in AZ. This reinforced the decision that CARF is the appropriate accreditation for us to pursue. I learned a great deal about developing objectives, desired outcomes and performance metrics and obtained valuable tools that we will use as we finish the missing piece of our strategic plan. I have also been accepted into a regional program called Leadership Northeast Missouri, which will meet monthly for the next six months focusing on the needs and initiatives of our region.

**Outreach** – March is Developmental Disabilities Awareness Month. Our team is distributing awareness posters throughout area schools. I will be in Jefferson City again on March 18<sup>th</sup> for Kirksville Day at the Capitol. We have been providing feedback regarding legislative issues and how they affect the people we serve. We continue to participate in our various workgroups on employment, DSP training, supported decision making and transportation. I provided the Agency Spotlight at the February MACDDS meeting, and as a result, we have two other SB40s that will be coming to visit us this month to learn about some of the unique things that we do.

**MACDDS** – We visited with Sheli Reynolds from UMKC-Institute on Human Development about specific needs related to service coordinator competencies and review guidelines

from DMH. We also discussed waiver assurances and the new case management system that DMH is developing with a focus on Value Based Purchasing and measuring outcomes. We had a presentation on Medical Marijuana as it relates to patient use. Vocational Rehabilitation discussed their upcoming summer program and guidelines. Senate Bill 684 is gaining traction in the legislature to remove Prior Quarter Coverage for Medicaid participants. This would be detrimental to us as an organization and to the people we support. There are several issues with people's Medicaid not being renewed in a timely manner, most due to system issues with the Family Support Division, and the current status of prior quarter coverage ensures that people do not lose their coverage while things are being taken care of. Discussion was also held on the importance of the 2020 Census and making sure that every person is counted. The Division is also planning for a Tech Summit during the first week of November.

**Community Development** – I met with students and leaders regarding the possible partnership with ATSU to add disability education as part of their curriculum. They will work on a proposal to show how their program can benefit our Adair County folks and will share at the April board meeting. Rodney Sadler from the City of Kirksville reached out this week to schedule a meeting on 3/19 regarding the Aquatic Center project. There will be a Greenwood fundraising committee meeting next week.

**Community Learning Center** – There will be a group headed to Jefferson City on 3/11 for Disability Rights Legislative Day. Plans are still in the works for the AdAIR Ambassador program, the annual arts festival, and the summer youth employment program. More information about the CLC can be found in their monthly report.

**Meetings/Events attended:**

- 2/12/20 All-Staff Meeting
- 2/13/20 Julie-NEMO CIT Meeting
- 2/13/20 Art Show Meeting
- 2/14/20 Social-Fruit Carry In
- 2/14/20 Utilization & Review Committee Mtg
- 2/17/20 Holiday-Office Closed
- 2/18/20 CLC Team Mtg
- 2/19/20 Area Scene
- 2/19-23/20 Nancy-CARF Trng-Tucson, AZ
- 2/19/20 Sean-Due Process
- 2/19/20 Utilization & Review Committee Mtg
- 2/20/20 CASSP
- 2/20/20 System of Care
- 2/20/20 Melissa-Mandt
- 2/20/20 Melissa-Supported Decision Making Mtg
- 2/21/20 Tiffany-KV Leadership Institute
- 2/24/20 Vocational Rehabilitation
- 2/26/20 Sean-Regional Interagency Coor Council
- 2/26/20 TCM MACDDS Mtg
- 2/26-27/20 MACDDS Meeting
- 2/27/20 Utilization & Review Committee Mtg
- 3/2/20 Monthly TCM Call
- 3/3/20 Employee Relations Mtg
- 3/3/20 Chamber Govt Affairs Mtg
- 3/3/20 Charity Committee Mtg
- 3/3/20 Management Team Mtg
- 3/3/20 Transportation Task Force Mtg
- 3/4/20 TCM Team Mtg
- 3/4/20 SDM Symposium Mtg
- 3/4/20 Comm Dev Mtg w/ATSU team
- 3/5/20 Risk Management Committee Mtg
- 3/5/20 Utilization & Review Committee Mtg
- 3/9/20 Webinar Behavior Supports
- 3/9-13/20 Nancy Vacation
- 3/10/20 Social Committee Meeting
- 3/10/20 Board Meeting

**Upcoming Meetings/Events:**

- 3/11/20 All-Staff Meeting
- 3/11/20 Disability Rights Legislative Day
- 3/12/20 Julie-NEMO CIT Mtg
- 3/16/20 Onboarding Mtg w/Relias
- 3/16/20 Visit from WP Industries
- 3/16/20 Sean-Due Process
- 3/17/20 CLC Team Mtg
- 3/17/20 Tiffany – KLI
- 3/17/20 St. Patrick's 5K for NACD
- 3/18/20 Area Scene
- 3/18/20 Kirksville Day at the Capitol
- 3/19/20 CASSP
- 3/19/20 Mtg w/Rodney Sadler Aquatic Ctr
- 3/19/20 System of Care
- 3/19/20 MACDDS Govt Affairs

- 3/19/20 KV Candidates Forum
- 3/20/20 Nancy-MOPELRA Bd Mtg
- 3/24/20 Kim-Mandt
- 3/25/20 Laura & Dana – MOCABI Training
- 3/25-26/20 MACDDS Meeting
- 3/26/20 Kim-Mandt
- 3/27/20 NEMO CIT Banquet
- 3/28/20 Staff to Macon Lunch & Theater
- 3/30-31/20 Power Up Conference
- 4/1/20 TCM Team Mtg
- 4/2/20 Management Meeting
- 4/6/20 Monthly TCM Call
- 4/7/20 Employee Relations Mtg
- 4/7/20 Chamber Govt Affairs Mtg
- 4/7/20 Charity Committee Mtg
- 4/8/20 Tiffany-KLI
- 4/9/20 Julie-NEMO CIT
- 4/13/20 Floating Holiday – OFFICE CLOSED
- 4/14/20 Set Up Artwork
- 4/14/20 Board Meeting
- 4/15/20 All-Staff Meeting
- 4/15/20 Presentation to ATSU Med Students
- 4/16/20 CASSP
- 4/16/20 System of Care
- 4/16-17/20 Nancy-Leadership NEMO
- 4/17/20 State of the County Address
- 4/17/20 Comm Opp Bd Mtg
- 4/20/20 Quarterly Face-to-Face w/KRO
- 4/20/20 Due Process
- 4/21/20 CLC Team Mtg
- 4/22/20 Administrative Professionals Day
- 4/22/20 TCM MACDDS Mtg
- 4/22-23/20 MACDDS Mtg-Columbia
- 4/23/20 Art Show Reception
- 4/24/20 HTF Daddy Daughter Dance
- 4/27/20 Laura-Vocational Rehabilitation
- 4/30/20 Management Meeting
- 5/2/20 SB40 Staff Garage Sale
- 5/7-8/20 BoardSource Conference-St Louis
- 5/20/20 SB40 Blood Drive
- 6/23/20 Mental Health Champions Banquet