

**Adair County SB40 Developmental Disability Board  
Board of Directors Meeting  
April 12, 2022**

**MINUTES**

**BOARD MEMBERS PRESENT:** Myra Collins, Don Crosby, Julie Lochbaum, John McConnell, Jeff Silvernail, Dale Stone, Tyson Treasure and Debra Wohlers

**BOARD MEMBERS ABSENT:** None

**STAFF PRESENT:** Crystal Amini-Rad, Julie Atchley, Tonya Bailey, Tiffany Busch, Chris Farrell, Sean Jacob and Susan Lassabe

**GUESTS PRESENT:** Ryan Goddard

**CALL TO ORDER:** The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

**MINUTES APPROVED:** A motion was made by John to approve the minutes of the March board meeting. Jeff seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye, Tyson Treasure-aye and Debra Wohlers-aye.

**BOARD EDUCATION:** Tonya Bailey introduced Ryan Goddard. Ryan is excited to be out of ISL services. He is also working toward becoming his own payee.

**FINANCIAL REPORTS:** Julie Atchley presented the financial statements for March.

**FUNDING REQUESTS/MONTHLY FUNDING REPORT:** Julie presented the summary of individual funding requests for the previous month. They consisted primarily of transportation and Personal Assistant services. Total funds approved were \$15,325 for the month. Deb made a motion to approve the financial statements as presented. John seconded the motion, which passed with the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye, Tyson Treasure-aye and Debra Wohlers-aye.

**EMPLOYEE RELATIONS REPORT:** Tiffany presented a summary of results of the quarterly 360 survey for January- March 2022. The results were mostly positive. The new server has finally been delivered and will be installed within the next few weeks.

**TCM UPDATE:** The SCs are training on the new HRST program. Susan talked about the new Missouri Adaptive Ability Scale assessment that has been proposed to replace all of the current assessments.

**COMMUNITY LEARNING CENTER REPORT:** The new tech system has been ordered for the CLC. Some equipment for the sensory room has been delivered.

**EXECUTIVE DIRECTOR'S REPORT:** Crystal presented her reports for the previous month.

**OTHER BUSINESS/ANNOUNCEMENTS:** Crystal presented the proposed updated Medical Leave Bank policy. Tyson made a motion to approve the policy as presented. John seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, John McConnell-aye, Jeff Silvernail-aye, Dale Stone-aye, Tyson Treasure-aye and Debra Wohlers-aye.

Julie Lochbaum gave an update on the Greenwood Center project.

**NEXT MEETING:** The next regular board meeting will be held Tuesday, May 10, 2022 at 6 p.m.  
Meeting adjourned at 7:35 p.m.

Respectfully submitted by:

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Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on May 10, 2022.

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Don Crosby, Board Chairman