

**Adair County SB40 Developmental Disability Board  
Board of Directors Meeting  
April 13, 2021**

**MINUTES**

**BOARD MEMBERS PRESENT:** Myra Collins, Don Crosby, Beverly Grubrich, Latrisha Hicks, Julie Lochbaum, Jeff Silvernail , Dale Stone, and Tyson Treasure

**BOARD MEMBERS ABSENT:** John McConnell

**STAFF PRESENT:** Crystal Amini-Rad, Julie Atchley, Tiffany Busch, Jessica Guyton, Laura Morrow and Nancy Pennington

**GUESTS PRESENT:** Doug Nichting, Arthythe Curtis and Rose Padget, Community Opportunities; Jordan Chandler and Emily Gillaspay

**CALL TO ORDER:** The Board convened virtually via online Zoom meeting. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

**BOARD EDUCATION:** Nancy talked about a report on sheltered employment and supported employment.

**CLIENT PROFILE:** Jessica Guyton introduced Emily Gillaspay and Jordan Chandler. Jessica talked out the progress that Jordan has made since being in Emily's care. Jordan has thrived in Emily's care and is doing very well in high school. Emily talked about life with Jordan. She said when he first came to live with her he wouldn't eat anything but chicken nuggets but he will now eat almost anything she gives him. He likes to walk the sidewalk outside. He has a lot of people supporting him and he's doing very well. Jessica said that Jordan is able to attend Camp Wonderland for the first time this year. He enjoys going on vacations and is looking forward to trying a work program.

**Funding Request:** Arthythe presented a funding request for Community Opportunities. She is working on a partnership with Kraft to get people doing some assembly line work. She has also made some changes to the car detailing program to increase the number of cars they detail in a day. They have picked up 4 new businesses for cardboard recycling and are looking for more. They have implemented a wellness program to help keep employees active and healthy. They are asking for \$75,000 for six months operating expenses. They are hoping this will help them become more self-sufficient. Don asked Nancy if the request fit all of our guidelines and she said that it did. Then Don asked Julie Atchley if we still have money in the budget to cover the request. Julie said that we only have \$36,000 left in the budget for this fiscal year. Don suggested that we approve \$30,000 now and the remaining \$45,000 after the new fiscal year starts in June. Jeff made a motion to approve \$30,000 with an understanding that we will revisit the remaining \$45,000 requested at the beginning of the next fiscal year. Dale seconded the motion which passed with the following vote: Myra Collins, Don Crosby, Beverly Grubrich, Latrisha Hicks, Julie Lochbaum, Jeff Silvernail, Dale Stone, and Tyson Treasure.

**MINUTES APPROVED:** The minutes of the 03/09/2021 board meeting were accepted without objection after no corrections or amendments were offered.

Dale left the meeting.

**TREASURER'S REPORT APPROVED:** Julie Atchley presented the financial statements for March. Myra made a motion to approve the financial statements as presented. Jeff seconded the motion, which passed with the following vote: Myra Collins, Don Crosby, Beverly Grubrich, Latrisha Hicks, Julie Lochbaum, Jeff Silvernail and Tyson Treasure.

**FUNDING REQUESTS:** Julie Atchley presented the summary of individual funding requests for the previous month. They consisted primarily of transportation, dental treatment and camp fees. Total funds approved were \$16,756.86.

**EMPLOYEE RELATIONS REPORT:** There is nothing to report at this time.

**EXECUTIVE DIRECTOR'S REPORT:** Nancy presented her report for the previous month. Logging is the highest it's been in months. The Service Coordinators are resuming some in person visits. Some employees are starting to work in the office more often.

**OTHER BUSINESS/ANNOUNCEMENTS:** There are none at this time.

**NEXT MEETING:** The next regular board meeting will be held Tuesday, May 11, at 6 p.m. Meeting adjourned at 7:16 p.m.

Respectfully submitted by:

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Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on March 9, 2021.

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Don Crosby, Board Chairman