

**NOTICE OF OPEN MEETING**  
**ADAIR COUNTY SB40 DEVELOPMENTAL DISABILITY BOARD**  
**1107 Country Club Dr., Kirksville, MO 63501**  
**December 12th, 2023 – 6:00 p.m.**

Notice is hereby given that the Adair County SB40 Developmental Disability Board will conduct its regular monthly meeting at 6:00 p.m. on Tuesday, December 12th, 2023, at the Adair County SB40 Developmental Disability Community Learning Center, 1107 Country Club Dr., Kirksville, Mo. The meeting will also be held via Zoom. Please email [sb40@sb40life.org](mailto:sb40@sb40life.org) to obtain the Zoom link. This meeting will be recorded.

AGENDA

CALL TO ORDER, Chairman, Don Crosby

PRESENTATIONS (Non-Voting): None

MINUTES: Approval of November 14th, 2023 meeting minutes - Motion Required

FINANCIAL REPORTS FOR APPROVAL– Julie Atchley

- Financial Statements – November 2023
- Motion to approve Financial Report

FINANCIAL REPORTS - INFORMATION ONLY:

- Individual & Ongoing Funding Requests – Julie Atchley
- Partnership for Hope Funding report – Crystal Aminirad

FUNDING REQUEST-Motion required: None

STAFF REPORTS - Information only

- Employee Relations Report – Tiffany Busch
- TCM Update – Susan Lassabe
- Community Learning Center Report – Melissa Cline
- Executive Director's Report – Crystal Aminirad

OLD BUSINESS

- Sheltered Employment Funding Policy – Motion requested

NEW BUSINESS

- None

ANNOUNCEMENTS

- Next Board Meeting – Tuesday, January 16, 2024, 6PM at the CLC

PUBLIC COMMENT (Presentation Only): Members of the public are invited to address the board on any issue. There is a five-minute time limit per person.

ADJOURN

Representatives of the news media may obtain copies of this notice by contacting:  
Tiffany Busch, Administrative/HR Manager 314 E. McPherson, Kirksville, MO 63501  
(660) 665-9400 [sb40@sb40life.org](mailto:sb40@sb40life.org) Posted December 7<sup>th</sup>, 2023