

Adair County SB40 Developmental Disability Board
Board of Directors Meeting
May 10, 2022

MINUTES

BOARD MEMBERS PRESENT: Myra Collins, Don Crosby, Julie Lochbaum, John McConnell, Dennis Miller, Jeff Silvernail, Dale Stone and Tyson Treasure

BOARD MEMBERS ABSENT: Debra Wohlers

STAFF PRESENT: Crystal Amini-Rad, Julie Atchley, Tiffany Busch, Melissa Cline and Andy Magruder

GUESTS PRESENT: Logan Robinson

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

New board member Dennis Miller was introduced and took the oath of office.

MINUTES APPROVED: Don proposed an amendment to the April minutes to add Melissa Cline to the attendance. A motion was made by John to approve the minutes of the April board meeting with the amendment as discussed. Dale seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

CASE STUDY: Andy introduced Logan Robinson. Logan works at Bellacino's restaurant. He was trained on the job without a job coach. Excelling at his job has increased his confidence and he enjoys earning money to support himself. He has self-directed services and says he has had trouble finding staff that can stay with him for an extended period of time.

FINANCIAL REPORTS: Julie Atchley presented the financial statements for the previous month.

FUNDING REQUESTS/MONTHLY FUNDING REPORT: Julie presented the summary of individual funding requests for the previous month. Tiffany presented an individual funding request in the amount of \$2028 for ISD services for a person's new ISP year. Dennis made a motion to approve the request as presented, John seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Julie Lochbaum-aye, John McConnell-aye, Dennis Miller-aye, Jeff Silvernail-aye, Dale Stone-aye and Tyson Treasure-aye.

EMPLOYEE RELATIONS REPORT: Tiffany presented a summary of results for the quarterly 360 survey to all employees and discussed it at the monthly 360/Employee Relations meeting. The 360 committee did not have any concerns with the structure or content of the survey so we will continue with the survey as it is and continue to send it out quarterly. To address some concerns that were expressed in the surveys we are looking into improvements to some IT issues.

TCM REPORT: Sean presented his report for the previous month. Overall things are going well. Staff is doing a great job of covering for some coworkers that are out for various reasons.

COMMUNITY LEARNING CENTER REPORT: Melissa Cline presented her report for the previous month. Attendance to activities and programs has increased.

EXECUTIVE DIRECTOR'S REPORT: Crystal presented her reports for the previous month. There are some funds left in the budget for employee benefits. We would like to use these funds to purchase Air Ambulance memberships, passes to the local Aquatic Center and Sam's Club memberships for all employees. There was a consensus among the board members that this is a good way to spend the funds.

OTHER BUSINESS/ANNOUNCEMENTS:

- Update on Community Opportunities reporting: There is no update at this time. Community Opportunities will give an update at the June Meeting
- Update on Greenwood Center: Julie Lochbaum gave an update
- Update on Missouri State Autism Board: Dale will give an update at the June meeting.

NEXT MEETING: The next regular board meeting will be held Tuesday, June 28, 2022 at 6 p.m. Meeting adjourned at 7:35 p.m.

Respectfully submitted by:

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on June 28, 2022.

Don Crosby, Board Chairman